

Dr. NGP Arts and Science College
Dr. NGP IAS ACADEMY
Dr. NGP – Kalapatti Road, Coimbatore – 641 048

Union Public Service Commission
EXAMINATION NOTICE NO. 04/2013-CSP DATED 5.03.2013
(LAST DATE FOR RECEIPT OF APPLICATIONS: 4/04/2013)
CIVIL SERVICES EXAMINATION, 2013
(Commission's website - <http://www.upsc.gov.in>)

IMPORTANT

CANDIDATES SHOULD NOTE THAT THERE ARE CERTAIN CHANGES IN THE SCHEME OF CIVIL SERVICES (MAIN) EXAMINATION, WHICH HAVE BEEN ELUCIDATED IN THE SCHEME OF EXAMINATION. THERE ARE SOME OTHER CHANGES ALSO IN REGARD TO THE CHOICE OF LANGUAGE MEDIUM IN THE CIVIL SERVICES (MAIN) EXAMINATION. THESE MAY ALSO BE NOTED.

1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION:

The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions.

Mere issue of admission certificate to the candidate will not imply that his/her candidature has been finally cleared by the Commission.

Commission takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.

2. HOW TO APPLY:

Candidates are required to apply Online by using the website <http://www.upsconline.nic.in> Detailed instructions for filling up online applications are available on the above- mentioned website. Brief Instructions for filling up the "Online Application Form" given in Appendix-II.

3. LAST DATE FOR RECEIPT OF APPLICATIONS:

The online Applications can be filled up to of April, 2013 till 11.59 PM after which the link will be disabled.

4. The eligible candidates shall be issued an e-Admission Certificate three weeks before the commencement of the examination. The e- Admission Certificate will be made available in the UPSC website [www.upsc.gov.in] for downloading by candidates. No Admission Certificate will be sent by post.

5. PENALTY FOR WRONG ANSWERS:

Candidates should note that there will be penalty (negative marking) for wrong answers marked by a candidate in the Objective Type Question Papers.

6. For both writing and marking answers in the OMR sheet [Answer Sheet], candidates must use black ball pen only. Pens with any other colours are prohibited. Do not use Pencil or Ink pen. Candidates are further advised to read carefully the "Special Instructions" contained in Appendix-III of the Notice.

6. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:

In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact UPSC's Facilitation Counter near gate 'C' of its campus in person or over Telephone No. 011-23385271/011- 23381125/011-23098543 on working days between 10.00 hrs and 17.00 hrs.

7. MOBILE PHONES BANNED:

a) Mobile phones, pagers or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

(b) Candidates are advised in their own interest not to bring any of the banned items including mobile phones/ pagers to the venue of the examination, as arrangement for safe-keeping cannot be assured.

8. Candidates are advised not to bring any valuable/costly items to the Examination Halls, as safe-keeping of the same cannot be assured. Commission will not be responsible for any loss in this regard.

CANDIDATES ARE REQUIRED TO APPLY ONLY THROUGH ONLINE MODE NO OTHER MODE FOR SUBMISSION OF APPLICATION IS ALLOWED.

"Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply."

F. No. 1/2/2012-E.I(B) : Preliminary Examination of the Civil Services Examination for recruitment to the Services and Posts mentioned below will be held by the Union Public Service Commission on 26th May, 2013 in accordance with the Rules published by the Department of Personnel & Training in the Gazette of India Extraordinary dated 5th March, 2013.

(i) Indian Administrative Service.

(ii) Indian Foreign Service.

(iii) Indian Police Service

(iv) Indian P & T Accounts & Finance Service, Group 'A'.

(v) Indian Audit and Accounts Service, Group 'A'.

(vi) Indian Revenue Service (Customs and Central Excise), Group 'A'.

(vii) Indian Defence Accounts Service, Group 'A'.

(viii) Indian Revenue Service (I.T.), Group 'A'.

(ix) Indian Ordnance Factories Service, Group 'A' (Assistant Works Manager, Administration).

(x) Indian Postal Service, Group 'A'.

(xi) Indian Civil Accounts Service, Group 'A'.

(xii) Indian Railway Traffic Service, Group 'A'.

(xiii) Indian Railway Accounts Service, Group 'A'.

(xiv) Indian Railway Personnel Service, Group 'A'.

(xv) Post of Assistant Security Commissioner in Railway Protection Force, Group 'A'

(xvi) Indian Defence Estates Service, Group 'A'.

(xvii) Indian Information Service (Junior Grade), Group 'A'.

(xviii) Indian Trade Service, Group 'A' (Gr. III).

(xix) Indian Corporate Law Service, Group "A".

(xx) Armed Forces Headquarters Civil Service, Group 'B' (Section Officer's Grade).

(xxi) Delhi, Andaman & Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Civil Service, Group 'B'.

(xxii) Delhi, Andaman & Nicobar Islands, Lakshadweep, Daman & Diu and Dadra & Nagar Haveli Police Service, Group 'B'.

(xxiii) Pondicherry Civil Service, Group 'B'.

(xxiv) Pondicherry Police Service, Group 'B'.

1. The number of vacancies to be filled on the result of the examination is expected to be approximately **1000**. The final number of vacancies may undergo a change subsequently after receipt of the firm number of vacancies from the concerned Cadre Controlling Authorities.

2. Reservation will be made for candidates belonging to Scheduled Castes, Scheduled Tribes, Other Backward Classes and Physically Disabled Categories in respect of vacancies as may be fixed by the Government.

Note I : The list of services participating in the Civil Services Examination, 2013 is tentative.

Note II : Services identified suitable for Physically Disabled Categories along with respective functional classification and physical requirements are given below :-

S. No	Name of the Service	Category(ies)for which identified	Functional Classification	Physical requirements
1.	Indian Administrative Service	i) Locomotor disability	BA,OL,OA,BH,MW	S,ST,W,SE,H,RWT
		iii) Visual impairment	LV	
		ii) Hearing impairment	PD	
2.	Indian Foreign Service	i) Locomotor disability	OA,OL,OAL	S,ST,W,RW,C,MF,SE
		iii) Visual impairment	LV	
		ii) Hearing impairment	HH	
3	Indian Revenue Service (Customs & Central Excise, Gr. A)	i) Locomotor disability	OL,OA	S,ST,W,BN,L,SE,MF,RW,H,C
		ii) Hearing impairment	HH	
4.	Indian P & T Accounts & Finance Service, Gr.A	i) Locomotor disability	OA,OL,OAL,BL	S,W,SE,RW,C
		iii) Visual impairment	LV	
		ii) Hearing impairment	HH	

5.	Indian Audit & Accounts Service Gr. A	i) Locomotor disability	OA,OL,OAL	S,ST,W,BN,SE,RW,H,C
		iii) Visual impairment	LV	
		ii) Hearing impairment	HH	
6.	Indian Defence Accounts Service, Gr. 'A'	i) Locomotor disability	OA,OL,OAL,BL	S,ST,W,BN,SE,RW,C
		iii) Visual impairment	LV	
		ii) Hearing impairment	HH	
7.	Indian Revenue Service(IT) Gr. A	i) Locomotor disability	OA,OL,OAL,BL	S,ST,W,SE,RW,C
		ii) Hearing impairment	HH	
8	Indian Ordnance Factories Service, Gr. A	i) Locomotor disability	OA,OL,OAL	S,ST,W,BN,RW,SE,H,C
		iii) Visual impairment	LV	
		ii) Hearing impairment	HH	
9.	Indian Postal Service, Gr. A	i) Locomotor disability	OA,OL,OAL,BL	S,ST,W,BN,RW,SE,H,C
		iii) Visual impairment	B, LV	
		ii) Hearing impairment	HH	
10.	Indian Civil Accounts Service, Gr. A	i) Locomotor disability	OA,OL,OAL,BL	S,ST,W,SE,RW,H,C
		iii) Visual impairment	LV	
11.	Indian Railway Accounts Service, Gr. 'A'	i) Locomotor disability	OA,OL,OAL,BL	S,ST,W,SE,RW,H,C
		iii) Visual impairment	LV	
		ii) Hearing impairment	HH	

12	. Indian Railway Personnel Service Gr. 'A'	i) Locomotor disability	OA,OL	S,ST,W,BN,SE,RW,H,C
		iii) Visual impairment	B,LV	
		ii) Hearing impairment	HH	
13	Indian Railway Traffic Service Group 'A'	Locomotor disability	OA,OL	S,ST,W,SE,RW,H,C
14.	Indian Defence Estates Service Gr. 'A'	i) Locomotor disability	OA,OL	S,ST,W,BN, MF,PP,KC,SE,RW,H,C
		ii) Blindness or Low Vision	LV	
		ii) Hearing impairment	HH	
15	Indian Information Service, Gr. 'A'	i) Locomotor disability	OA,OL,OAL,BL	S,ST,W,SE,RW,H,C
		ii) Visual impairment	B,LV	
		ii) Hearing impairment	HH	
16	Indian Trade Service, Gr. 'A' (Gr.III)	i) Locomotor disability	OA,OL,OAL,BL	S,ST,W,BN, MF,SE,RW,H,C
		iii) Visual impairment	LV	
		ii) Hearing impairment	HH	
17	Indian Corporate Law Service	i) Locomotor disability	OA,OL,OAL,BL	ST,RW,SE,S,BN,H
		iii) Visual impairment	LV	
		ii) Hearing impairment	HH	

2. (A) CENTRES OF EXAMINATION: The Examination will be held at the following Centres:

AGARTALA AHMEDABAD	AGARTALA AHMEDABAD	IMPHAL ITANAGAR	LUCKNOW MADURAI	RANCHI SAMBALPUR
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AIZAWL	AIZAWL	JAIPUR	MUMBAI	SHILLONG
ALIGARH	ALIGARH	JAMMU	NAGPUR	SHIMLA
ALLAHABAD	ALLAHABAD	JODHPUR	PANAJI (GOA)	SRINAGAR
AURANGABAD	AURANGABAD	JORHAT	PATNA	THIRUVANANTHAPURAM
BANGALORE	BANGALORE	KOCHI	PUDUCHERRY	TIRUPATI
BAREILLY	BAREILLY	KOHIMA	PORT BLAIR	UDAIPUR
BHOPAL	BHOPAL	KOLKATA	RAIPUR	VISHAKHAPATNAM

Commission. Applicants should note that there will be a ceiling on the number of candidates allotted to each of the Centres, except Chennai, Delhi, Dispur, Kolkatta and Nagpur. Allotment of Centres will be on the "first-apply-first allot" basis, and once the capacity of a particular Centre is attained, the same will be frozen. Applicants, who cannot get a Centre of their choice due to ceiling, will be required to choose a Centre from the remaining ones. Applicants are, thus, advised that they may apply early so that they could get a Centre of their choice.

NB: Not with standing the aforesaid provision, Commission reserves the right to change the examination centres at their discretion if the situation demands.

Blind candidates will, however, be required to take the examination at any one of the seven centres only viz. Chennai, Delhi, Hyderabad, Kolkata, Lucknow, Dispur and Mumbai.

Candidates admitted to the examination will be informed of the time table and place or places of examination. The candidates should note that no request for change of centre will be granted.

(B) PLAN OF EXAMINATION:

The Civil Services Examination will consist of two successive stages (vide Appendix I Section-I below).

- (i) Civil Services Preliminary Examination (Objective type) for the selection of candidates for the Main Examination; and
- (ii) Civil Services Main Examination (Written and Interview) for the selection of candidates for the various Services and posts noted above.

Applications are now invited for the Preliminary Examination only. Candidates who are declared by the Commission to have qualified for admission to the Main Examination will have to apply online again, in the Detailed Application Form which would be made available them. The Main Examination is likely to be held in November/ December, 2013.

3. ELIGIBILITY CONDITIONS:

(i) Nationality

(1) For the Indian Administrative Service and the Indian Police Service, a candidate must be a citizen of India.

(2) For other services, a candidate must be either:—

(a) a citizen of India, or

(b) a subject of Nepal, or

(c) a subject of Bhutan, or

(d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

Provided further that candidates belonging to categories (b), (c) and (d) above will not be eligible for appointment to the Indian Foreign Service.

A candidate in whose case a certificate of eligibility is necessary, may be admitted to the examination but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him/her by the Government of India.

(ii) Age Limits :

(a) A candidate must have attained the age of 21 years and must not have attained the age of 30 years on 1st August, 2013, i.e. he/she must have been born not earlier than 2nd August, 1983 and not later than 1st August, 1992.

(b) The upper age limit prescribed above will be relaxable :

(i) Up to a maximum of five years if a candidate belongs to a Scheduled Caste or a Scheduled Tribe.

(ii) Up to a maximum of three years in the case of candidates belonging to Other Backward Classes who are eligible to avail of reservation applicable to such candidates.

(iii) Up to a maximum of five years if a candidate had ordinarily been domiciled in the State of Jammu & Kashmir during the period from the 1st January, 1980 to the 31st day of December, 1989.

(iv) Up to a maximum of three years in the case of Defence Services personnel disabled in operations during hostilities with any foreign country or in a disturbed area and released as a consequence thereof.

(v) Up to a maximum of five years in the case of ex-servicemen including Commission Officers and ECOs/ SSCOs who have rendered at least five years Military Service as on 1st August, 2013 and have been released (i) on completion of assignment (including those whose assignment is due to be completed within one year from 1st August, 2013) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency, or (ii) on account of physical disability attributable to Military Service, or (iii) on invalidment.

(vi) Up to a maximum of five years in the case of ECOs/SSCOs who have completed an initial period of assignment of five years Military Service as on 1st August, 2013 and whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues a certificate that they can apply for civil employment and that they will be released on three months notice on selection from the date of receipt of offer of appointment.

(vii) Up to a maximum of 10 years in the case of blind, deaf-mute and orthopedically handicapped persons.

NOTE I : Candidates belonging to the Scheduled Castes and the Scheduled Tribes and the Other Backward Classes who are also covered under any other clauses of para 3(ii)(b) above, viz. those coming under the category of Ex-servicemen, persons domiciled in the State of J & K, blind, deaf-mute and orthopedically handicapped etc. will be eligible for grant of cumulative age-relaxation under both the categories.

NOTE II : The term ex-servicemen will apply to the persons who are defined as ex-servicemen in the Ex-servicemen (Reemployment in Civil Services and Posts) Rules, 1979, as amended from time to time.

NOTE III : The age concession under para 3(ii)(b)(v) and (vi) will not be admissible to Ex-Servicemen and Commissioned Officers including ECOs/SSCOs who are released on own request.

NOTE IV : Notwithstanding the provision of age-relaxation under para 3 (ii) (b) (vii) above, a physically disabled candidate will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or appointing authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Services/posts to be allocated to the physically disabled candidates by the Government.

SAVE AS PROVIDED ABOVE THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED.

The date of birth accepted by the Commission is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognized by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University, which extract must be certified by the proper authority of the University or in the Higher Secondary or an equivalent examination certificate.

These certificates are required to be submitted only at the time of applying for the Civil Services (Main) Examination.

No other document relating to age like horoscopes, affidavits, birth extracts from Municipal Corporation, service records and the like will be accepted.

The expression Matriculation/Secondary Examination Certificate in this part of the instruction includes the alternative certificates mentioned-above.

NOTE 1 : Candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted by the Commission and no subsequent request for its change will be considered or granted.

NOTE 2 : Candidates should also note that once a Date of Birth has been claimed by them and entered in the records of the Commission for the purpose of admission to an examination, no change will be allowed subsequently (or at any other examination of the Commission) on any grounds whatsoever.

NOTE 3 : The candidate should exercise due care while entering their date of birth in column 3 of the Application Form for the Preliminary Examination. If on verification at any subsequent stage, any variation is found in their date of birth from the one entered in their matriculation or equivalent Examination certificate, disciplinary action will be taken against them by the Commission under the Rules.

(iii) Minimum Educational Qualifications:

The candidate must hold a degree of any of Universities incorporated by an Act of the Central or State Legislature in India or other educational institutions established by an Act of Parliament or declared to be deemed as a University Under Section-3 of the University Grants Commission Act, 1956, or possess an equivalent qualification.

NOTE I : Candidates who have appeared at an examination the passing of which would render them educationally qualified for the Commission's examination but have not been informed of the results as also the candidates who intend to appear at such a qualifying examination will also be eligible for admission to the Preliminary Examination. All candidates who are declared qualified by the Commission for taking the Civil Services (Main) Examination will be required to produce proof of passing the requisite examination with their application for the Main Examination failing

which such candidates will not be admitted to the Main Examination. The applications for the Main Examination will be called sometime in the month of August/September, 2013.

NOTE II : In exceptional cases the Union Public Service Commission may treat a candidate who has not any of the foregoing qualifications as a qualified candidate provided that he/she has passed examination conducted by the other Institutions, the standard of which in the opinion of the Commission justifies his/her admission to the examination.

NOTE III : Candidates possessing professional and technical qualifications which are recognized by Government as equivalent to professional and technical degree would also be eligible for admission to the examination.

NOTE IV : Candidates who have passed the final professional M.B.B.S. or any other Medical Examination but have not completed their internship by the time of submission of their applications for the Civil Services (Main) Examination, will be provisionally admitted to the Examination provided they submit along with their application a copy of certificate from the concerned authority of the University/Institution that they had passed the requisite final professional medical examination. In such cases, the candidates will be required to produce at the time of their interview original Degree or a certificate from the concerned competent authority of the University/Institution that they had completed all requirements (including completion of internship) for the award of the Degree.

(iv) Number of attempts:

Every candidate appearing at the examination, who is otherwise eligible, shall be permitted four attempts at the examination.

Provided that this restriction on the number of attempts will not apply in the case of Scheduled Castes and Scheduled Tribes candidates who are otherwise eligible.

Provided further that the number of attempts permissible to candidates belonging to Other Backward Classes, who are otherwise eligible, shall be seven. The relaxation will be available to the candidates who are eligible to avail of reservation applicable to such candidates.

Provided further that a physically handicapped will get as many attempts as are available to other nonphysically handicapped candidates of his or her community, subject to the condition that a physically handicapped candidate belonging to the General Category shall be eligible for seven attempts. The relaxation will be available to the physically handicapped candidates who are eligible to avail of reservation applicable to such candidates.

NOTE :

(i) An attempt at a Preliminary Examination shall be deemed to be an attempt at the Examination.

(ii) If a candidate actually appears in any one paper in the Preliminary Examination, he/she shall be deemed to have made an attempt at the Examination.

(iii) Notwithstanding the disqualification/cancellation of candidature, the fact of appearance of the candidate at the examination will count as an attempt.

(v) Restrictions on applying for the examination :

A candidate who is appointed to the Indian Administrative Service or the Indian Foreign Service on the results of an earlier examination and continues to be a member of that service will not be eligible to compete at this examination.

In case such a candidate is appointed to the IAS/IFS after the Preliminary Examination of Civil Services Examination, 2013 is over and he/she continues to be a member of that service, he/she shall not be eligible to appear in the Civil Services (Main) Examination, 2013 notwithstanding his/her having qualified in the Preliminary Examination, 2013.

Also provided that if such a candidate is appointed to IAS/IFS after the commencement of the Civil Services (Main) Examination, 2013 but before the result thereof and continues to be a member of that service, he/she shall not be considered for appointment to any service/post on the basis of the result of this examination viz. Civil Services Examination, 2013.

(vi) Physical Standards :

Candidates must be physically fit according to physical standards for admission to Civil Services Examination, 2013 as per guidelines given in Appendix-III of Rules for Examination published in the Gazette of India Extraordinary dated 5th March, 2013.

4. FEE:

Candidates (excepting Female/SC/ST/PH Candidates who are exempted from payment of fee) are required to pay fee of Rs. 100/- (Rupees Hundred only) either by remitting the money in any Branch of SBI by Cash, or by using net banking facility of State Bank of India/ State Bank of Bikaner & Jaipur/State Bank of Hyderabad/State Bank of Mysore/ State Bank of Patiala /State Bank of Travancore or by using Visa/Master Credit/Debit Card.

For the applicants in whose case payments details have not been received from the bank they will be treated as fictitious payment cases and a list of all such applicants shall be made available on the Commission website within two weeks after the last

day of submission of online application. These applicants shall also be intimated through email

to submit copy of proof of their payment to the Commission at the address mentioned in the e-mail. The applicant shall be required to submit the proof within 10 days from the date of such communication either by hand or by speed post to the Commission. In case, no response is received from the applicants their applications shall be summarily rejected and no further correspondence shall be entertained in this regard.

All female candidates and candidates belonging Scheduled Caste/Scheduled Tribe/Physically Handicapped categories are exempted from payment of fee. No fee exemption is, however, available to OBC candidates and they are required to pay the prescribed fee in full.

Physically disabled persons are exempted from the payment of fee provided they are otherwise eligible for appointment to the Services/Posts to be filled on the results of this examination on the basis of the standards of medical fitness for these Services/Posts (including any concessions specifically extended to the physically disabled).

A physically disabled candidate claiming fee concession will be required by the Commission to submit along with their Detailed Application Form, a certified copy of the certificate from a Government Hospital/Medical Board in support of his/her claim for being physically disabled.

NOTE : Notwithstanding the aforesaid provision for fee exemption, a physically disabled candidate will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or the Appointing Authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Services/Posts to be allocated to physically disabled candidates by the Government.

NOTE I : APPLICATIONS NOT ACCOMPANIED BY THE PRESCRIBED FEE (UNLESS REMISSION OF FEE IS CLAIMED) SHALL BE SUMMARILY REJECTED.

NOTE II : Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

NOTE III : If any candidate who took the Civil Services Examination held in 2012 wishes to apply for admission to this examination, he/she must submit his/her application without waiting for the results or an offer of appointment.

NOTE IV : Candidates admitted to the Main Examination will be required to pay a further fee of Rs. 200/- (Rupees Two hundreds only).

5. HOW TO APPLY :

(a) Candidates are required to apply online using the ebsite <http://www.upsconline.nic.in> Detailed instructions for filling up online applications are available on the abovementioned website.

The applicants are advised to submit only single application; however, if due to any unavoidable situation, if he/she submits another/multiple applications, then he/she must ensure that application with the higher RID is complete in all respects like applicants' details, examination centre, photograph, signature, fee etc. The applicants who are submitting multiple applications should note that only the applications with higher RID (Registration ID) shall be entertained by the Commission and fee paid against one RID shall not be adjusted against any other RID.

(b) All candidates, whether already in Government Service, Government owned industrial undertakings or other similar organizations or in private employment should submit their applications direct to the Commission.

Persons already in Government Service, whether in a permanent or temporary capacity or as workcharged employees other than casual or daily rated employees or those serving under the Public Enterprises are however, required to submit an undertaking that they have informed in writing their Head of Office/Department that they have applied for the Examination.

Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for/appearing at the examination, their application will be liable to be rejected/candidature will be liable to be cancelled.

NOTE 1 :

While filling in his/her Application Form, the candidate should carefully decide about his/her choice of centre for the Examination.

If any candidate appears at a centre other than the one indicated by the Commission in his/her Admission Certificate, the papers of such a candidate will not be evaluated and his/her candidature will be liable to cancellation.

NOTE 2 :

Candidates are not required to submit along with their applications any certificate in support of their claims regarding Age, Educational Qualifications, Scheduled Castes/Scheduled Tribes/Other Backward Classes and Physically disabled etc. which will be verified at the time of the Main examination only. The candidates applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Preliminary Examination, Main (Written) Examination and Interview Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after the Preliminary Examination, Main (written) Examination and Interview Test,

it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.

If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission in terms of Rule 14 of the Rules for the Civil Services Examination, 2013 reproduced below :

A candidate who is or has been declared by the Commission to be guilty of:

(i) Obtaining support for his/her candidature by the following means, namely:-

- (a) Offering illegal gratification to, or**
- (b) Applying pressure on, or**
- (c) Blackmailing, or threatening to blackmail any person connected with the conduct of the examination, or**

(ii) Impersonating, or

(iii) Procuring impersonation by any person, or

(iv) Submitting fabricated documents or documents which have been tampered with, or

(v) Making statements which are incorrect or false or suppressing material information, or

(vi) Resorting to the following means in connection with his/her candidature for the examination, Namely

- (a) Obtaining copy of question paper through improper means,**
- (b) Finding out the particulars of the persons connected with secret work relating to the examination.**
- (c) Influencing the examiners, or**

(vii) Using unfair means during the examination, or

(viii) Writing obscene matter or drawing obscene sketches in the scripts, or

(ix) Misbehaving in the examination hall including tearing of the scripts, provoking fellow examinees to boycott examination, creating a disorderly scene and the like, or

(x) Harassing or doing bodily harm to the staff employed by the Commission for the conduct of their examinations, or

(xi) Being in possession of or using mobile phone, pager or any electronic equipment or device or any other equipment capable of being used as a communication device during the examination; or

(xii) Violating any of the instructions issued to candidates along with their Admission Certificates permitting them to take the examination, or

(xiii) attempting to commit or as the case may be abetting the Commission of all or any of the acts specified in the foregoing clauses; may in addition to rendering himself/herself liable to criminal prosecution, be liable;

(a) To be disqualified by the Commission from the examination for which he/she is a candidate and/or

(b) To be debarred either permanently or for a specified period

(i) By the Commission from any examination or selection held by them;

(ii) By the Central Government from any employment under them; and

(c) If he/she is already in service under Government to disciplinary action under the appropriate Rules.

Provided that no penalty under this Rules shall be imposed except after

(i) Giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and

(ii) Taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

6. LAST DATE FOR RECEIPT OF APPLICATIONS :

The Online Applications can be filled up to 4th April, 2013 till 11.59 pm after which the link will be disabled.

7. CORRESPONDENCE WITH THE COMMISSION :

The Commission will not enter into any correspondence with the candidates about their candidature except in the following cases:

(i) The eligible candidates shall be issued an e-Admission Certificate three weeks before the commencement of the examination. The e-Admission Certificate will be made available on the UPSC website [www.upsc.gov.in] for downloading by candidates. No Admission Certificate will be sent by post. If a candidate does not receive his e-Admission Certificate or any other communication regarding his/her candidature for the examination three weeks before the commencement of the examination, he/she should at once contact the Commission. Information in this regard can also be obtained from the Facilitation counter located in the Commission's Office either in person or over phone Nos. 011-23381125/011-

23385271/011-23098543. In case no communication is received in the Commission's Office from the candidate regarding non-receipt of his/her Admission Certificate atleast 3 weeks before the examination, he/she himself/herself will be solely responsible for non-receipt of his/her Admission Certificate.

No candidate will ordinarily be allowed to take the examination unless he/she holds a certificate of admission for the examination. On downloading of e-Admission Certificate, check it carefully and bring discrepancies/errors, if any, to the notice of UPSC immediately.

The candidates should note that their admission to the examination will be purely provisional based on the information given by them in the Application Form. This will be subject to verification of all the eligibility conditions by the UPSC.

The mere fact that a certificate of admission to the Examination has been issued to a candidate, will not imply that his/her candidature has been finally cleared by the Commission or that entries made by the candidate in his/her application for the Preliminary examination have been accepted by the Commission as true and correct. Candidates may note that the Commission takes up the verification of eligibility conditions of a candidate, with reference to original documents, only after the candidate has qualified for Civil Services (Main) Examination. Unless candidature is formally confirmed by the Commission, it continues to be provisional.

The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the Examination shall be final.

Candidates should note that the name in the Admission Certificate in some cases, may be abbreviated due to technical reasons.

(ii) In the event of a candidate downloading more than one Admission Certificate from the Commission's website, he/she should use only one of these Admission Certificates for appearing in the examination and report about the other(s) to the Commission's Office.

(iii) Candidates are informed that as the Preliminary Examination is only a screening test, no marks sheets will be supplied to successful or unsuccessful candidates and no correspondence will be entertained by the Commission, in this regard.

(iv) If a candidate receives an e-Admission Certificate in respect of some other candidate the same should be immediately returned to the Commission with a request to issue the correct e-Admission Certificate. Candidates may note that they will not be allowed to take the examination on the strength of an Admission Certificate issued in respect of another candidate.

(v) Candidates must ensure that their e-mail IDs given in their online applications are valid and active.

IMPORTANT : ALL COMMUNICATIONS TO THE COMMISSION SHOULD INVARIABLY CONTAIN THE FOLLOWING PARTICULARS:

- 1. NAME AND YEAR OF THE EXAMINATION.**
- 2. Registration ID (RID)**
- 3. ROLL NUMBER (IF RECEIVED).**
- 4. NAME OF CANDIDATE (IN FULL AND IN BLOCK LETTERS**
- 5. COMPLETE POSTAL ADDRESS AS GIVEN IN THE APPLICATION.**

N.B. I. COMMUNICATION NOT CONTAINING THE ABOVE PARTICULARS MAY NOT BE ATTENDED TO.

N.B. II. CANDIDATES SHOULD ALSO NOTE DOWN THEIR RID NUMBER FOR FUTURE REFERENCE.

THEY MAY BE REQUIRED TO INDICATE THE SAME IN CONNECTION WITH THEIR CANDIDATURE FOR THE CIVIL SERVICES (MAIN) EXAMINATION.

8. The eligibility for availing reservation against the vacancies reserved for the physically disabled persons shall be the same as prescribed in "The Persons with Disability (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995." Provided further that the physically disabled candidates shall also be required to meet special eligibility criteria in terms of physical requirements/functional classification (abilities/disabilities) consistent with requirements of the identified Service/Post as may be prescribed by its Cadre Controlling Authority at note-II of para 1 of this Notice.

The physical requirement and functional classification can for example be one or more of the following :

Code	Physical Requirements
MF	1. Work performed by Manipulation by Fingers
PP	2. Work Performed by Pulling & pushing
L	3. Work Performed by Lifting
KC	4. Work Performed by Kneeling and Crouching
BN	5. Work Performed by Bending
S	6. Work Performed by Sitting (on bench or chair)
ST	7. Work Performed by Standing
W	8. Work Performed by Walking

SE	9. Work Performed by Seeing
H	10. Work Performed by Hearing/Speaking
RW	11. Work Performed by Reading and Writing
C	12. Communication

Code FUNCTIONAL CLASSIFICATION

BL	1. Both legs affected but not arms
BA	2. Both arms affected <ul style="list-style-type: none"> a. Impaired Reach b. Weakness of Grip. c. ataxic
BLA	3. Both legs and both arms affected.
OL	4. One leg affected (R or L) <ul style="list-style-type: none"> a. impaired reach b. weakness of grip c. ataxic
OA	5. One arm affected (R or L) <ul style="list-style-type: none"> a. impaired reach b. weakness of grip c. ataxic
OAL	6. One arm and one leg affected
MW	7. Muscular weakness.
B	8. Blind
LV	9. Low vision
H	10. Hearing

Note : The above list is subject to revision.

9. A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidates belong is included in the list of reserved communities issued by the Central Government. If a candidate indicates in his/her application form for Civil Services (Preliminary) Examination that he/she belongs to General category but subsequently writes to the Commission to change his/her category to a reserved one, such request shall not be entertained by the Commission. Similar principle will be followed for physically disabled categories also.

While the above principle will be followed in general, there may be a few cases where there was a little gap (say 2-3 months) between the issuance of a Government Notification enlisting a particular community in the list of any of the reserved communities and the date of submission of the application by the candidate. In such cases the request of change of community from general to reserved may be considered by the Commission on merit. In

case of a candidate unfortunately becoming physically disabled during the course of the examination, the candidate should produce valid documents to enable the Commission to take a decision in the matter on merit.

10. The closing date fixed for the receipt of the application will be treated as the date for determining the OBC status (including that of creamy layer) of the candidate.

11. WITHDRAWAL OF APPLICATIONS:

NO REQUEST FOR WITHDRAWAL OF CANDIDATURE RECEIVED FROM A CANDIDATE AFTER HE/SHE HAS SUBMITTED HIS/HER APPLICATION WILL BE ENTERTAINED UNDER ANY CIRCUMSTANCES.

(MALAY MUKHOPADHYAY)
DEPUTY SECRETARY
UNION PUBLIC SERVICE COMMISSION

APPENDIX-I
Section-I
PLAN OF EXAMINATION

The competitive examination comprises two successive stages:

(i) Civil Services (Preliminary) Examinations (Objective Type) for the selection of candidates for Main Examination; and

(ii) Civil Services (Main) Examination (Written and Interview) for the selection of candidates for the various services and posts.

2. The Preliminary Examination will consist of two papers of Objective type (multiple choice questions) and carry a maximum of 400 marks in the subjects set out in subsection (A) of Section-II. This examination is meant to serve as a screening test only; the marks obtained in the Preliminary Examination by the candidates who are declared qualified for admission to the Main Examination will not be counted for determining their final order of merit. The number of candidates to be admitted to the Main Examination will be about twelve to thirteen times the total approximate number of vacancies to be filled in the year in the various Services and Posts. Only those candidates who are declared by the Commission to have qualified in the Preliminary Examination in the year will be eligible for admission to the Main Examination of that year provided they are otherwise eligible for admission to the Main Examination.

3. Candidates who obtain such minimum qualifying marks in the written part of the Main Examination as may be fixed by the Commission at their discretion, shall be

summoned by them for interview for a Personality Test vide sub-section 'C' of Section-II. Marks obtained in the papers will be counted for ranking. The number of candidates to be summoned for interview will be about twice the number of vacancies to be filled.

Marks thus obtained by the candidates in the Main Examination (written part as well as interview) would determine their final ranking. Candidates will be allotted to the various Services keeping in view their ranks in the examination and the preferences expressed by them for the various Services and Posts.

Section-II

Scheme and subjects for the Preliminary and Main Examinations

A. Preliminary Examination

The Examination shall comprise two compulsory papers of 200 marks each.

NOTE (i) Both the question papers will be of the objective type (multiple choice questions).

(ii) The question papers will be set both in Hindi and English. However, questions relating to English Language Comprehension skills of Class X level will be tested through passages from English Language only without providing Hindi translation thereof in the question paper.

(iii) Details of the syllabi are indicated in Part A of Section III.

(iv) Each paper will be of two hours duration. Blind candidates will however; be allowed an extra time of twenty minutes at each paper.

B. Main Examination

The written examination will consist of the following papers:

Paper-I

Section 1 Essay 200 Marks

Section 2 English Comprehension
& English Précis 100 Marks

(Of Matriculation/ Xth standard
level)

Paper-II

General Studies-I 250Marks

(Indian Heritage and Culture,
History and Geography of the World
and Society)

Paper-III General Studies –II (Governance, Constitution, Polity, Social Justice and International relations)	250 Marks
Paper-IV General Studies –III (Technology, Economic Development, Bio-diversity, Environment, Security and Disaster Management)	250 Marks
Paper-V General Studies –IV (Ethics, Integrity and Aptitude)	250 Marks
Paper-VI Optional Subject – Paper 1 Paper-VII	250 Marks
Optional Subject – Paper 2	250 Marks
Sub Total (Written test)	1800 Marks
Personality Test	275 Marks.
Grand Total	2075 Marks

{Candidates may choose any optional subject from amongst the list of subjects given in para 2 below (Group 1). However, a candidate can opt for the literatures of a language, indicated in Group-2 below para 2, as an optional subject, only if the candidate has graduated in the literature of that particular language as the main subject}.

NOTE:

(i) Marks obtained by the candidates for all papers (Paper I-VII) will be counted for merit ranking. However, the Commission will have the discretion to fix qualifying marks in any or all papers of the examination.

(ii) For the Language medium/ literature of languages, the scripts to be used by the candidates will be as under:-

Language	Script
Assamese	Assamese

Bengali	Bengali
Gujarati	Gujarati
Hindi	Devanagari
Kannada	Kannada
Kashmiri	Persian
Konkani	Devanagari
Malayalam	Malayalam
Manipuri	Bengali
Marathi	Devanagari
Nepali	Devanagari
Oriya	Oriya
Punjabi	Gurumukhi
Sanskrit	Devanagari
Sindhi	Devanagari or Arabic
Tamil	Tamil
Telugu	Telugu
Urdu	Persian
Bodo	Devanagari
Dogri	Devanagari
Maithilli	Devanagari
Santhali	Devanagari or Olchiki

Note : For Santali language, question paper will be printed in Devanagari script; but candidates will be free to answer either in Devanagari script or in Olchiki.

2. List of optional subjects for Main Examination:

- Group-1**
- (i) Agriculture
 - (ii) Animal Husbandry and Veterinary Science
 - (iii) Anthropology
 - (iv) Botany
 - (v) Chemistry
 - (vi) Civil Engineering
 - (vii) Commerce and Accountancy
 - (viii) Economics
 - (ix) Electrical Engineering
 - (x) Geography
 - (xi) Geology
 - (xii) History
 - (xiii) Law
 - (xiv) Management
 - (xv) Mathematics
 - (xvi) Mechanical Engineering
 - (xvii) Medical Science

- (xviii) Philosophy
- (xix) Physics
- (xx) Political Science and International Relations
- (xxi) Psychology
- (xxii) Public Administration
- (xxiii) Sociology
- (xxiv) Statistics
- (xxv) Zoology

Group-2

Literature of any one of the following languages:

Assamese, Bengali, Bodo, Dogri, Gujarati, Hindi, Kannada, Kashmiri, Konkani, Maithili, Malayalam, Manipuri, Marathi, Nepali, Oriya, Punjabi, Sanskrit, Santhali, Sindhi, Tamil, Telugu, Urdu, English.

NOTE:

(i) The question papers for the examination will be of conventional (essay) type.

(ii) Each paper will be of three hours duration.

(iii) Candidates will have the option to answer all the question papers, except Section 2 of the Paper-I (English comprehension and English précis) in English or Hindi. If the candidate has had his/ her graduation in any of the following language mediums using the particular language medium for qualifying the graduate level examination, then he/she may opt for that particular language medium to answer all the question papers, except Section 2 of the Paper-I (English comprehension and English précis).

Assamese, Bengali, Bodo, Dogri, Gujarati, Kannada, Kashmiri, Konkani, Maithili, Malayalam, Manipuri, Marathi, Nepali, Oriya, Punjabi, Sanskrit, Santhali, Sindhi, Tamil, Telugu, and Urdu

(iv) However, in the interest of maintaining the quality and standards of examination, a minimum number of 25 (twenty-five) candidates should opt for a specific language medium for answering the question papers in that language medium. In case there are less than 25 (twentyfive) candidates opting for any approved language medium (other than English or Hindi), then those candidates will be required to write their examination either in Hindi or in English only.

(v) Candidates exercising the option to answer Papers in any one of the languages mentioned above may, if they so desire, give English version within brackets of only the description of the technical terms, if any, in addition to the version in the language opted by them. Candidates should, however, note that if they misuse the

above rule, a deduction will be made on this account from the total marks otherwise accruing to them and in extreme cases; their script(s) will not be valued for being in an unauthorized medium.

(vi) The question papers (other than the literature of language papers) will be set in Hindi and English only.

(vii) The details of the syllabi are set out in Part B of Section III.

General Instructions (Preliminary as well as Main Examination):

(i) Candidates must write the papers in their own hand. In no circumstances, will they be allowed the help of a scribe to write the answers for them. However, blind candidates will be allowed to write the examination with the help of a scribe. Blind candidates will also be allowed an extra time at each paper @ ten minutes per hour.

(ii) An extra time of twenty minutes per hour shall be permitted for the candidates with locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment) in the Civil Services (Main) Examination only. However, no scribe shall be permitted to such candidates.

NOTE 1: The eligibility conditions of a scribe, his/her conduct inside the examination hall and the manner in which and extent to which he/she can help the blind candidate in writing the Civil Services Examination shall be governed by the instructions issued by the UPSC in this regard. Violation of all or any of the said instructions shall entail the cancellation of the candidature of the blind candidate in addition to any other action that the UPSC may take against the scribe.

NOTE 2: For purpose of these rules the candidate shall be deemed to be a blind candidate if the percentage of visual impairment is 40% or more. The criteria for determining the percentage of visual impairment shall be as follows :

	<u>All with corrections</u>		<u>Percentage</u>
	<u>Better eye</u>	<u>Worse eye</u>	
Category 0	6/9-6/18	6/24 to 6/36	20%
Category I	6/18-6/36	6/60 to nil	40%
Category II	6/60-4/60 or field of vision 10-20°	3/60 to nil	75%
Category III	3/60-1/60 or field of vision 10 °	F.C. at 1 ft to nil	100%

Category IV	FC. at 1 ft to nil field of vision 100 °	F.C. at 1 ft to nil field of vision 100 °	100%
One eyed person	6/6	F.C. at 1 ft to nil	30%

NOTE 3 : For availing of the concession admissible to a blind candidate, the candidate concerned shall produce a certificate in the prescribed proforma from a Medical Board constituted by the Central/State Governments alongwith his application for the Main Examination.

NOTE 4 : (i) The concession admissible to blind candidates shall not be admissible to those suffering from Myopia.

(ii) The Commission have discretion to fix qualifying marks in any or all the subjects of the examination.

(iii) If a candidate's handwriting is not easily legible, a deduction will be made on this account from the total marks otherwise accruing to him.

(iv) Marks will not be allotted for mere superficial knowledge.

(v) Credit will be given for orderly, effective and exact expression combined with due economy of words in all subjects of the examination.

(vi) In the question papers, wherever required, SI units will be used.

(vii) Candidates should use only international form of Indian numerals (i.e. 1,2,3,4,5,6 etc.) while answering question papers.

(viii) Candidates will be allowed the use of Scientific (Non-Programmable type) Calculators at the conventional (Essay) type examination of UPSC. Programmable type calculators will however not be allowed and the use of such calculators shall tantamount to resorting to unfair means by the candidates. Loaning or interchanging of calculators in the Examination Hall is not permitted.

It is also important to note that candidates are not permitted to use calculators for answering objective type papers (Test Booklets). They should not therefore, bring the same inside the Examination Hall.

C. Interview test

The candidate will be interviewed by a Board who will have before them a record of his/her career. He/she will be asked questions on matters of general interest. The object of the interview is to assess the personal suitability of the candidate for a career in public service by a Board of competent and unbiased observers. The test is intended to judge the mental caliber of a candidate. In broad terms this is really an

assessment of not only his/her intellectual qualities but also social traits and his/her interest in current affairs. Some of the qualities to be judged are mental alertness, critical powers of assimilation, clear and logical exposition, balance of judgement, variety and depth of interest, ability for social cohesion and leadership, intellectual and moral integrity.

2. The technique of the interview is not that of a strict cross-examination but of a natural, though directed and purposive conversation which is intended to reveal the mental qualities of the candidate.

3. The interview test is not intended to be a test either of the specialized or general knowledge of the candidates which has been already tested through their written papers. Candidates are expected to have taken an intelligent interest not only in their special subjects of academic study but also in the events which are happening around them both within and outside their own state or country as well as in modern currents of thought and in new discoveries which should rouse the curiosity of well educated youth.

Section-III
SYLLABI FOR THE EXAMINATION
PART-A
PRELIMINARY EXAMINATION

The Examination shall comprise two compulsory papers of 200 marks each.

Paper I - (200 marks) Duration : Two hours

- ✚ Current events of national and international importance.
- ✚ History of India and Indian National Movement.
- ✚ Indian and World Geography - Physical, Social, Economic Geography of India and the World.
- ✚ Indian Polity and Governance - Constitution, Political System, Panchayati Raj, Public Policy, Rights Issues, etc.
- ✚ Economic and Social Development Sustainable Development, Poverty, Inclusion, Demographics, Social Sector initiatives, etc.
- ✚ General issues on Environmental Ecology, Bio-diversity and Climate Change - that do not require subject specialization.
- ✚ General Science.

Paper II- (200 marks) Duration: Two hours

- Comprehension
- Interpersonal skills including communication skills;
- Logical reasoning and analytical ability

- Decision-making and problem-solving
- General mental ability
- Basic numeracy (numbers and their relations, orders of magnitude, etc.) (Class X level), Data interpretation (charts, graphs, tables, data sufficiency etc. - Class X level)
- English Language Comprehension skills (Class X level).

Note 1 : Questions relating to English Language Comprehension skills of Class X level (last item in the Syllabus of PaperII) will be tested through passages from English language only without providing Hindi translation thereof in the question paper.

Note 2 : The questions will be of multiple choice, objective type.

PART-B MAIN EXAMINATION

The main Examination is intended to assess the overall intellectual traits and depth of understanding of candidates rather than merely the range of their information and memory.

The nature and standard of questions in the General Studies papers (Paper II to Paper V) will be such that a well-educated person will be able to answer them without any specialized study. The questions will be such as to test a candidate's general awareness of a variety of subjects, which will have relevance for a career in Civil Services. The questions are likely to test the candidate's basic understanding of all relevant issues, and ability to analyze, and take a view on conflicting socio-economic goals, objectives and demands. The candidates must give relevant, meaningful and succinct answers.

The scope of the syllabus for optional subject papers (Paper VI and Paper VII) for the examination is broadly of the honours degree level i.e. a level higher than the bachelors' degree and lower than the masters' degree. In the case of Engineering, Medical Science and law, the level corresponds to the bachelors' degree.

Syllabi of the papers included in the scheme of Civil Services (Main) Examination are given as follows:-

PAPER-I

Essay: Candidates will be required to write an essay on a specific topic. The choice of subjects will be given. They will be expected to keep closely to the subject of the essay to arrange their ideas in orderly fashion, and to write concisely. Credit will be given for effective and exact expression.

English Comprehension & English Précis will be to test the English language Comprehension and English précis writing skills (at 10th standard level).

PAPER-II

General Studies- I: Indian Heritage and Culture, History and Geography of the World and Society.

- **Indian culture will cover the salient aspects of Art Forms, Literature and Architecture from ancient to modern times.**
- **Modern Indian history from about the middle of the eighteenth century until the present- significant events, personalities, issues**
- **The Freedom Struggle - its various stages and important contributors /contributions from different parts of the country.**
- **Post-independence consolidation and reorganization within the country.**
- **History of the world will include events from 18th century such as industrial revolution, world wars, redrawal of national boundaries, colonization, decolonization, political philosophies like communism, capitalism, socialism etc.- their forms and effect on the society.**
- **Salient features of Indian Society, Diversity of India.**
- **Role of women and women's organization, population and associated issues, poverty and developmental issues, urbanization, their problems and their remedies.**
- **Effects of globalization on Indian society**
- **Social empowerment, communalism, regionalism & secularism.**
- **Salient features of world's physical geography.**
- **Distribution of key natural resources across the world (including South Asia and the Indian subcontinent); factors responsible for the location of primary, secondary, and tertiary sector industries in various parts of the world (including India)**

- **Important Geophysical phenomena such as earthquakes, Tsunami, Volcanic activity, cyclone etc., geographical features and their location- changes in critical geographical features (including water bodies and ice-caps) and in flora and fauna and the effects of such changes.**

PAPER-III

General Studies- II: Governance, Constitution, Polity, Social Justice and International relations.

- **Indian Constitution- historical underpinnings, evolution, features, amendments, significant provisions and basic structure.**
- **Functions and responsibilities of the Union and the States, issues and challenges pertaining to the federal structure, devolution of powers and finances up to local levels and challenges therein.**
- **Separation of powers between various organs dispute redressal mechanisms and institutions.**
- **Comparison of the Indian constitutional scheme with that of other countries**
- **Parliament and State Legislatures - structure, functioning, conduct of business, powers & privileges and issues arising out of these.**
- **Structure, organization and functioning of the Executive and the Judiciary Ministries and Departments of the Government; pressure groups and formal/informal associations and their role in the Polity.**
- **Salient features of the Representation of People's Act.**
- **Appointment to various Constitutional posts, powers, functions and responsibilities of various Constitutional Bodies.**
- **Statutory, regulatory and various quasi-judicial bodies**
- **Government policies and interventions for development in various sectors and issues arising out of their design and implementation.**

- **Development processes and the development industry- the role of NGOs, SHGs, various groups and associations, donors, charities, institutional and other stakeholders**
- **Welfare schemes for vulnerable sections of the population by the Centre and States and the performance of these schemes; mechanisms, laws, institutions and Bodies constituted for the protection and betterment of these vulnerable sections.**
- **Issues relating to development and management of Social Sector/Services relating to Health, Education, Human Resources.**
- **Issues relating to poverty and hunger.**
- **Important aspects of governance, transparency and accountability, e-governance- applications, models, successes, limitations, and potential; citizens charters, transparency & accountability and institutional and other measures.**
- **Role of civil services in a democracy.**
- **India and its neighborhood- relations.**
- **Bilateral, regional and global groupings and agreements involving India and/or affecting India's interests**
- **Effect of policies and politics of developed and developing countries on India's interests, Indian diaspora.**
- **Important International institutions, agencies and fora- their structure, mandate.**

PAPER-IV

General Studies-III: Technology, Economic Development, Bio diversity, Environment, Security and Disaster Management.

- **Indian Economy and issues relating to planning, mobilization of resources, growth, development and employment.**

- **Inclusive growth and issues arising from it.**
- **Government Budgeting.**
- **pMajor crops cropping patterns in various parts of the country, different types of irrigation and irrigation systems storage, transport and marketing of agricultural produce and issues and related constraints; e-technology in the aid of farmers**
- **Issues related to direct and indirect farm subsidies and minimum support prices; Public Distribution System- objectives, functioning, limitations, revamping; issues of buffer stocks and food security; Technology missions; economics of animal-rearing.**
- **Food processing and related industries in India- scope and significance, location, upstream and downstream requirements, supply chain management.**
- **Land reforms in India.**
- **Effects of liberalization on the economy, changes in industrial policy and their effects on industrial growth.**
- **Infrastructure: Energy, Ports, Roads, Airports, Railways etc.**
- **Investment models.**
- **Science and Technology- developments and their applications and effects in everyday life**
- **Achievements of Indians in science & technology; indigenization of technology and developing new technology.**
- **Awareness in the fields of IT, Space, Computers, robotics, nano-technology, bio-technology and issues relating to intellectual property rights.**
- **Conservation, environmental pollution and degradation, environmental impact assessment**
- **Disaster and disaster management.**
- **Linkages between development and spread of extremism.**

- **Role of external state and non-state actors in creating challenges to internal security.**
- **Challenges to internal security through communication networks, role of media and social networking sites in internal security challenges, basics of cyber security; money-laundering and its prevention**
- **Security challenges and their management in border areas; linkages of organized crime with terrorism**
- **Various Security forces and agencies and their mandate**

PAPER-V

General Studies- IV: Ethics, Integrity, and Aptitude

This paper will include questions to test the candidates' attitude and approach to issues relating to integrity, probity in public life and his problem solving approach to various issues and conflicts faced by him in dealing with society. Questions may utilise the case study approach to determine these aspects. The following broad areas will be covered.

- **Ethics and Human Interface: Essence, determinants and consequences of Ethics in human actions; dimensions of ethics; ethics in private and public relationships. Human Values – lessons from the lives and teachings of great leaders, reformers and administrators; role of family, society and educational institutions in inculcating values.**
- **Attitude: content, structure, function; its influence and relation with thought and behaviour; moral and political attitudes; social influence and persuasion.**
- **Aptitude and foundational values for Civil Service , integrity, impartiality and non-partisanship, objectivity, dedication to public service, empathy, tolerance and compassion towards the weaker sections.**
- **Emotional intelligence-concepts, and their utilities and application in administration and governance.**
- **Contributions of moral thinkers and philosophers from India and world.**

- **Public/Civil service values and Ethics in Public administration: Status and problems; ethical concerns and dilemmas in government and private institutions; laws, rules, regulations and conscience as sources of ethical guidance; accountability and ethical governance; strengthening of ethical and moral values in governance; ethical issues in international relations and funding; corporate governance.**
- **Probity in Governance: Concept of public service; Philosophical basis of governance and probity; Information sharing and transparency in government, Right to Information, Codes of Ethics, Codes of Conduct, Citizen's Charters, Work culture, Quality of service delivery, Utilization of public funds, challenges of corruption.**
- **Case Studies on above issues.**

PAPER-VI & PAPER VII

Optional Subject Papers I & II

Candidates may choose any optional subject from amongst the list of subjects given in para 2 (Group 1). However, if a candidate has graduated in any of the literatures of languages indicated in Group-2 , with the literature as the main subject, then the candidate can also opt for that particular literature subject as an optional subject.