



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)

Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle)

Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India.

Website: www.drngpasc.ac.in | Email: info@drngpasc.ac.in. | Phone: +91-422-2369100

CT&P

AY 2020 -21

Date: 12.05.2020

Center for Training and Placement

It is proposed to convene the Center for Training and Placement Centre meeting on 13.05.2020 at 3:00 PM through Online.

The following is the agenda for the meeting:

1. 27.06.2020 Pre-placement Orientation for UG final Computer Stream Students
2. 04.07.2020 Pre-placement Orientation for UG final Commerce Stream Students
3. 11.07.2020 Pre-placement Orientation for UG final Life Science Students
4. 26.07.2020 Resume Preparation – Online Sessions for UG final year students by 10.15 AM.
5. 24.08.2020 Assessment II for Zifo RnD eligibility UG final year Students
- &
- 25.08.2020
6. 17.08.2020 Mock Interview for UG final Year Students
- to
- 21.08.2020

All the committee members are requested to attend the meeting without fail.

(Mr Balaji Gunasekaran)
Placement Officer

(Dr. Shanmugaraju)
Dean Student Affairs



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AY 2020 -21

Name of the Center : Center for Training and Placement

Academic Year : 2020-2021

Meeting No. 2

Date & Time : 13-05-2020, 3:00 PM

Venue : Google Meet

MINUTES OF THE MEETING

The Center for Training and Placement meeting was held on 13.05.2020 at 3.00 pm through Google meet.

Meeting Chair: **Prof. Dr. V. Rajendran**, Principal

The following members were present

- | | |
|---------------------------|-----------------------|
| 1. Dr. Shanmugaraju | Dean Students Affair |
| 2. Mr Balaji Gunasekaran | Placement officer |
| 3. Dr. Roweena B D' Couto | Communicative Trainer |
| 4. Mrs. N. Geetha | Aptitude trainer |
| 5. Ms Devi Priya | Aptitude trainer |
| 6. Ms Priyanka P | Aptitude trainer |
| 7. Ms Manjula D | Aptitude trainer |


The following agenda is discussed in the meeting:

Agenda	Decision Taken
Pre-placement Orientation for UG final Computer Stream Students	It was decided to conduct a Pre Placement talk to orient students about the forth coming recruitment and drives for Computer Stream Students
Pre-placement Orientation for UG final Commerce Stream Students	It was decided to conduct a Pre Placement talk to orient students about the forth coming recruitment and drives for Commerce Stream Students
Pre-placement Orientation for UG final Life Science Students	It was decided to conduct a Pre Placement talk to orient students about the forth coming recruitment and drives for Life Science Stream Students
Resume Preparation – Online Sessions for UG final year students by 10.15 AM	To prepare students on Resume Writing
Assessment II for Zifo RnD eligibility UG final year Students	It was decided to enrich students performance through assessments
Mock Interview for UG final Year Students	To help students to participate in mock interviews to instill confidence



(Mr. Balaji Gunasekaran)

Placement Officer

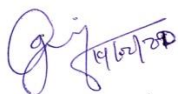


(Dr. Shanmugaraju)


Dean Student Affairs

The following were the dates decided for the Training

S.No	Date	Event
1	27.06.2020	Pre-placement Orientation for UG final Computer Stream Students
2	04.07.2020	Pre-placement Orientation for UG final Commerce Stream Students
3	11.07.2020	Pre-placement Orientation for UG final Life Science Students
4	26.07.2020	Resume Preparation – Online Sessions for UG final year students by 10.15 AM
5	11.08.2020 to 14.08.2020	Assessment II for Zifo RnD eligibility UG final year Students
6	17.08.2020 to 21.08.2020	Mock Interview for UG final Year Students



(Mr. Balaji Gunasekaran)
Placement Officer



(Dr. Shanmugaraju)
Dean Student Affairs

List of Committees members participated:

S.No	Name	Designation
1.	Dr.Shanmugaraju	Dean Students Affair
2.	Mr Balaji Gunasekaran	Placement officer
3.	Dr.Roweena B D' Couto	Communicative Trainer
4	Mrs.N.Geetha	Aptitude trainer
5.	Ms Devi Priya	Aptitude trainer
6.	Ms Priyanka P	Aptitude trainer
7.	Ms Manjula D	Aptitude trainer



(Prof. Dr.V.Rajendran)
Principal