

03.07.2017  
Coimbatore

**Dr. N.G.P. Arts and Science College, Coimbatore – 641048**

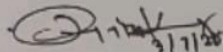
**Value Added Course**

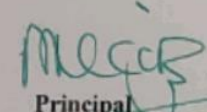
**CIRCULAR**

It is proposed to convene the Value Added Course committee meeting for the Academic Year 2017-2018 on 04.07.2017 at 10.00 am in Library Hall. The committee members are requested to attend the meeting.

The following are the agenda for the meeting:

1. Exhibit importance of VAC
2. Discussion on adding new courses for VAC
3. Sending circulars to various departments
4. Gathering students list for VAC

M.S.   
Co-Ordinator  
3/7/2017

  
Principal  
3/7

Name of the Committee : Value Added Course  
Academic Year : 2017-18  
Meeting No. : 1  
Date & Time : 04.07.2017  
Venue : Library Hall

#### MINUTES OF THE MEETING

The Value Added Course meeting was held on 03.07.2017 at 10.00 am in Library Hall.

Meeting chair : Dr. P.R. Muthuswamy.

**The following members were present:**

1. Dr. M.S.Ranjithkumar, Professor
2. Dr. Radha Palaniswamy, Assistant Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken
1. Exhibit importance of VAC	The importance of VAC emphasized to all the members and to disseminate the same to all other staff and students.
2. Discussion on adding new courses for VAC	Members shared their views about the new courses and the short comings.
3. Sending circulars to various departments	Prepare the content for circular and send to the departments
4. Gathering students for VAC	All members decided to create the awareness for staff to encourage the students to join for VAC.

**List of Committees members participated:**

S. No.	Name	Signature
1.	Dr.M.S.Ranjithkumar	M.S. Ranjithkumar 4/7/17
2.	Dr.Radha Palaniswamy	Radha 4/7/17

M.S. Ranjithkumar  
Co-Ordinator

Principal  
4/7/17

23.01.2018  
Coimbatore

Dr. N.G.P. Arts and Science College, Coimbatore – 641048

**Value Added Course**

**CIRCULAR**

It is proposed to convene the Value Added Course committee meeting for the Academic Year 2019-20 on 24/01/2018 at 10.00 am in Library Hall. The committee members are requested to attend the meeting.

The following are the agenda for the meeting:

1. Review & confirmation of the VAC conducted
2. Feedback collected from students about conducting hands on experience session
3. Receiving and Issue of certificate

M. J. [Signature]  
23/01/2018  
Co-Ordinator

[Signature]  
Principal  
23/01

Name of the Committee : Value Added Course  
Academic Year : 2017-2018  
Meeting No. : 2  
Date & Time : 24/01/2018  
Venue : Library Hall

#### MINUTES OF THE MEETING

The Value Added Course meeting was held on 24/01/2018 at 10.00 am in Library Hall.

Meeting chair : Dr. P.R. Muthuswamy.

**The following members were present:**

1. Dr.M.S.Ranjithkumar, Professor
2. Dr.RadhaPalanisamy,Asst.Professor

The following agenda is discussed in the meeting:

Agenda	Decision Taken
1. Review & confirmation of the VAC conducted	List of the Courses conducted in each department to be collected
2. Feedback collected from students	Action for the feedback should be carried out in the forthcoming semesters
3. Preparation of Certificates	Certificate Design and Issue must be forwarded

List of Committees members participated:

S. No.	Name	Signature
1.	Dr.M.S.Ranjithkumar	M.S. Ranjithkumar 24/1/18
2.	Dr.RadhaPalanisamy	Radha 24/1/18

M.S. Ranjithkumar  
Co-Ordinator  
24/1/18

M. S. Radha  
Principal  
24/1/18