



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(Autonomous)

Re - Accredited by NAAC with "A" Grade | DST - FIST | DBT - Star College Scheme
(An Institution of Kovai Medical Center Research & Educational Trust)

Affiliated to Bharathiar University, Coimbatore

Dr. N.G.P. - Kalapatti Road, Coimbatore - 641 048, INDIA

Phone : 0422 - 2369100, 2369252, 2628944 | Fax : 0422 - 2369209

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HAND BOOK & CALENDAR

2019 - 20

An Institution of

KOVAI MEDICAL CENTER RESEARCH & EDUCATIONAL TRUST

No 940/1A & B, Kovai Estate, Kalappatti Road, Coimbatore - 641 048

Phone : 0422 - 2369321, 2369300 Fax : 0422 - 2627196

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தமிழ்த்தாய் வாழ்த்து

(Approved as the official Tamil anthem by the Tamil Nadu Govt. in June 1970)

நீராருங் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து செயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே ! வாழ்த்துதுமே !

— 'மனோன்மணியம்' பெ. சுந்தரம்பிள்ளை
(April 4, 1855 - April 26, 1897)

நாட்டுப்பண்

ஜன கண மன அதிநாயக ஜய ஹே
பாரத பாக்ய விதாதா
பஞ்சாப ஸிந்து குஜராத மராட்டா
திராவிட உத்கல பங்கா
விந்திய ஹிமாசல யமுனா கங்கா
உச்சல ஜலதி த ரங்கா
தவ சுப நாமே ஜாகே
தவ சிப ஆசிஸ மாகே
காஹே தவ ஜய காதா
ஜன கண மங்கள தாயக ஜய ஹே
பாரத பாக்ய விதாதா
ஜய ஹே ஜய ஹே ஜய ஹே
ஜய ஜய ஜய ஜய ஹே!

— மகாகவி இரவீந்திரநாத் தாகூர்

(May 7, 1861 - August 7, 1941)

Dr. N.G.P. ARTS AND SCIENCE COLLEGE (Autonomous)

PERSONAL INFORMATION

General

Name

Name of the Parent / Guardian

Programme :

Roll No.

Date of Birth

Address for Communication

.....

.....

Residence Phone No.Contact No.

E - mail ID

Vehicle No.....Make.....

Medical

Height : (cms)Weight : (kgs)

Emergency Contact No. / Report to :

Blood Group :

Medical Problem & Allergies :

Family Doctor :Phone No.....

Dr. N.G.P. ARTS AND SCIENCE COLLEGE (Autonomous)

VISION

To instill character in the minds of students by providing value based education to manifest the perfection already in them and to enable them to excel by providing quality higher education and research opportunities on par with international standards.

MISSION

1. To provide quality education, training and research facilities to the students of our nation and the world
2. To inculcate ethical, moral and social values in the minds of educators and students and also to motivate and nurture co-operation, tolerance and mutual respect in our nation of diversity.

QUALITY POLICY

Dr. N.G.P. arts and science college is committed to provide quality education on par with the global standard by continually improving the infrastructure facilities and offering market-oriented, competency-based curriculum updated to match the industrial expectations.



THE COLLEGE EMBLEM

- The emblem is simple in form and gives the mark of dignity to the college.
- The emblem bears an open book and a lighted - lamp which is surrounded by the sun.
- The eternal quest for knowledge is signified by the open book. Learning process continues throughout one's life and that it is open to all is indicated by this.
- The lighted - lamp is the symbol of the life. It indicates that life will be bright and beautiful when knowledge, both spiritual and mundane, and perseverance are combined with hard work.
- The steady and straight flame indicates the controlled application of the senses intensified with keenness and power.
- The rising sun symbolizes the prosperity attained in life
- The dictum "Kattru anaithu Oorum Arivu" in Tamil indicates

**“Love worth learning, learn flawlessly, live by that learning thoroughly,
knowledge will get improved who learns continuously”**

Board of Trust Members

Dr. Nalla G Palaniswami	Chairman
Dr. Thavamani D Palaniswami	Managing Trustee
Dr. Mohan S.P. Gounder	Trustee
Dr. Purani P. Palaniswami	Trustee
Dr. Arun N. Palaniswami	Trustee

COLLEGE GOVERNING BODY

Dr. Nalla G Palaniswami	- Chairman
Dr. Thavamani D Palaniswami	- Management Representative
Dr. Arun N Palaniswami	- Management Representative
Mrs. Mathura V Palaniswami	- Management Representative
Dr. O.T. Buvaneshwaran	- Management Representative
Prof. (Mrs.) Niranjali Devaraj	- UGC Nominee
Dr. S. Kala	- RJD - State Government Nominee
Dr. G. Singaravelu	- University Nominee
Dr. M. Aruchami	- Educationist
Dr. Sirpi Balasubramaniam	- Educationist
Dr. P. Kandaswamy	- Educationist
Dr. K.A. Chinnaraju	- Industrialist
Dr. D. Geetharamani	- Staff Representative
Dr. S. Balasubramanian	- Staff Representative
Dr. S. Saravanan	- Special Invitee
Dr. V. Shanmugaraju	- Special Invitee
Dr. S.S. Sudha	- Special Invitee
Dr. P.R. Muthuswamy	- Special Invitee
Prof. Dr.V. Rajendran	- Ex-officio

PROFILE OF THE INSTITUTION

Name of the College & Full Postal Address	Dr. N.G.P. Arts and Science College (Autonomous) Dr. N.G.P. - Kalapatti Road, Coimbatore - 641 048
Name of the Educational Bureau & Full Postal Address	Kovai Medical Center Research & Educational Trust No 940/1A & B, Kovai Estate Dr. N.G.P. - Kalapatti Road, Coimbatore - 641 048
Trust Telephone Number	0422 - 2369321, 2369300
Fax Number	0422 - 2627196
E-mail	info@kmch.ac.in
Website	www.kmch.ac.in
Name of the Chairman	Dr. Nalla G Palaniswami
Name of the Managing Trustee & Secretary of the College	Dr. Thavamani D Palaniswami
College Telephone No	0422 - 2369100, 2369252, 2628944
Fax	0422 - 2369206
Website	drngparts@kmch.ac.in
E-mail	www.drngpasc.ac.in
Name of the Principal	Prof. Dr. V. Rajendran
Mobile Number	+ 91 99941 37373
Year of Establishment	1997
Affiliation	Bharathiar University, Coimbatore
G.O. No. Permitting the starting of the College	G.O. MS. No. 464 dated 27 th August 1997
UGC 2 (f) and 12B Certification	F.8-50/2003 (CPP-I) dated 23 rd June 2003
Conferment of Autonomous	Bharathiar University L.No. 9244-9561/A2/2015 Dated: 21 st May 2015 UGC L.No. F22-1/2015/(AC) Dated 29 th April 2015
NAAC Re-accreditation and Date of Re-accreditation	EC (SC)/13/A & A/63.2 17 th March 2016
NIRF Rank at National Level in College Category	44 th Rank in 2017 91 st Rank in 2018 67 th Rank in 2019
Recognition	DST - FIST DBT - STAR COLLEGE SCHEME

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ABOUT THE COLLEGE

Kovai Medical Center Research and Educational Trust is a non-profitable voluntary organization established in 1990. The goal of the trust is to render quality and character building education, training and research facilities to the youth of India and abroad. Dr.N.G.P. Arts and Science College is a unit of the trust which was established in the year 1997 with Dr.Nalla G. Palaniswami, as the Chairman and Dr.Thavamani D. Palaniswami, as the Managing Trustee.

The college was approved by Government of Tamil Nadu (1996) and is affiliated to the Bharathiar University, Coimbatore - 641 046. The institution was accredited by NAAC in 2011. The College has been included under 2(f) and 12B of UGC Act, 1956. University Grants Commission, New Delhi has conferred Autonomous status to the college from the Academic year 2015-16 onwards. This facilitates the institution the freedom of designing the curricular and co-curricular activities to mould the students to meet the global standards. The infrastructural and instructional facilities are given due attention on par with global standards. The college was Re-accredited by NAAC with "A" Grade (CPGA 3.17) on March 17, 2016. The college was ranked 44th in 2017, 91st in 2018 and 67th in 2019 by the National Institutional Ranking Framework of MHRD at National level in colleges Category. In the short span, the College has developed into a strong force to face the growing demand in the field of education.

The College persistently adopts innovative methods to improve the quality of education on a consistent basis. Active networks are found by various forums in developing the professional skills of the student. Students from the heterogeneous social and cultural backgrounds live and study in harmony at Dr. N.G.P. Arts and Science College and develop the Knowledge and Skill expected by the today's industrial needs. Quality circles through student councils are conducted frequently to enrich the classroom output. Excellence in co-curricular, extra-curricular and extension activities are encouraged among students to mould them into full fledged personalities.

Dr.NGPASC is marching towards excellence under the able and dynamic leadership of Prof.Dr.V.Rajendran, Team Leader and Principal.

THE STUDENT

Every Student in the institution is encouraged and motivated to utilize every opportunity given to him/her to develop and grow as the best citizen. Dr. N.G.P. Arts and Science College expects each student to uphold the ideals and values of the institution, not only during their student days but also throughout their life. The spirit of Dr. N.G.P. Arts and Science College is truth, discipline, dedication to life service and devotion to God and one's country. It is a responsibility of each NGPian to imbibe this spirit and emulate these ideals in all their actions.

"Discipline and Dedication" is the hallmark of Dr. N.G.P. Arts and Science College and should be reflected in their character, relationships and interactions, both within the college community and in society at large. An NGPian should be sensitive, courteous, caring and compassionate in order to uphold the virtues of honesty, respect for elders and kindness towards all.

Every NGPian should apply them to be regular, systematic and concentrated study. Such sustained efforts will ensure that they achieve a high level of academic excellence and overall development.

By the very fact of joining the college, students agree to observe the rules and regulations of the college.

The decision of the Principal shall be final in all matters of discipline and enforcement of rules.

College Working System and Hours

- The Working day is divided into two sessions. The forenoon session has 4 periods (8.45 a.m. to 12.20 p.m.) and the afternoon session has 2 periods (1.20 p.m. to 3.00 p.m.).
- The College follows Calender Day Order system. The total number of Instructional Hours will be 6, each with 50 minutes duration. All the Extracurricular activities which are beyond the curriculum such as, Certificate, Diploma, Job Oriented, Vocational Courses, NPTEL, Club Activities, Extension Activities/ Outreach Programmes and Ability Enhancement Compulsory Courses such as Environmental Science, Women's Rights and General Awareness are planned only on Saturday.
- Student should not leave the class room during class hours and in case, should get prior permission from the concerned Department Head.

Principal's Office

Students can meet the Principal before 8.45 a.m. and during the interval and lunch hours and after 3.00 p.m. only. Students are restricted to meet the Principal during class hours. The Office will be working from 8.30 a.m. to 5.00 p.m. and the lunch hour is from 1.20 p.m. to 2.20 p.m.

Admission Rules & Regulations

1. Application for admission should be submitted only in the prescribed form available in the college office.
2. All admissions are made as per the guidelines prescribed by the affiliating University and Government of Tamil Nadu.
3. Any student who is found to have obtained admission by false representation will be summarily expelled from the college and has to forfeit all fees paid.
4. Any student who desires to leave the college in the middle of any semester, whatsoever be the reason cannot claim remission of any portion of the fee paid in the College.

Attendance

The guidelines of attendance requirement issued by Bharathiar University are adopted by the College. Attendance shall be considered semester- wise (not annually).

- A candidate shall be permitted to appear for the Semester Examinations in any semester, if he/she secures not less than 75% of attendance in the total number of working days during the semester and if his/her progress and conduct has been satisfactory.

If the absence of a student in a semester is above 22 ½ days and upto 45 days i.e., 23 to 45 days:

- In case, a student is absent for more than 22 ½ days in a semester but secured attendance less than or equal to 45 days, he/she will not be permitted to write the semester examination. However, that student will be permitted to attend the next semester wherein he/she has to compensate the lack of attendance in the previous semester (that is the number of days of absence in both the semesters should not exceed 45 days). In such case the student will be permitted to write both semester examinations at the end of that semester.
- It is mandatory that each student should have 75% attendance to appear for the Comprehensive Examinations.
- Those who have obtained below 75% and above 65% of attendance shall pay Rs.500/- as condonation fee and shall write the examination in the same semester with due permission from the Principal.
- If the absence of a student in a semester exceeds 22 ½ days, he/she will not be permitted to appear for the semester examinations. (The working days for a semester will be not less than 90 days).
- Those who have below 65% and above 55% of attendance shall pay Rs.500/- as condonation fee and shall write the examination in the forth coming semester after compensating the loss of attendance.
- Those who have below 50% of attendance have to re-do the semester.

CODE OF CONDUCT FOR STUDENTS

Behaviour

- Any requisition or letter by the student to the Principal should come through the Class Advisor, HOD and concerned Dean.
- Eve-teasers will be dismissed from the College.
- Students should refrain from participating in political or communal activities.
- Students are solely responsible for their own personal belongings.
- No meeting should be held in the campus without prior permission from the Principal.
- No donation should be collected from the students by any student without prior permission from the Management.
- Two wheelers and four wheelers owned by the students should be parked at the appropriate place (Vehicles parking shed).

Dress Code

Every student is expected to dress simply and modestly and observe the College dress code.

Girls are permitted to wear either Sari or Salwar Kameez

- **Sleeveless attire is not permitted**

Boys are permitted to wear properly ironed tucked - in shirt (half/ full sleeve), pant with belt and black shoes with socks.

- **Shirt should be buttoned properly**
- **T-shirt, Jeans and Casual wear are not allowed**
- **Proper hair dressing and well shaven face is mandatory**

Students should attend the assembly meeting every Friday in college uniform.

College Uniform

Under Graduate : Boys - Plain black pants & Plain white shirt

Girls - Greenish blue saree.

Post Graduate : Boys - Grey colour pants & Plain pale ash colour shirt

Girls - Greenish blue printed saree

Identity Card

A Photographic ID Card with Principal's Signature will be issued to the students. Students have to wear the ID Card all the time when they are in the Campus. Students should carry the ID Card at all times and they may be required to produce the ID Card for:

- Library access, laboratory, bank and other office operations.
- Admission to examination.
- Receiving scholarship, certificates, travel concessions etc from the office.

Students who have lost their ID card may obtain the duplicate ID card on payment from the administrative office.

Disciplinary Code

- Students should wear their ID card every day. ID cards should be produced anytime when demanded.
- Students are strictly prohibited to enter into other class rooms.
- Smoking, use of drugs or liquor is strictly prohibited inside the campus and violators will be dismissed with immediate effect.
- The Students shall strictly have a driving license and wear helmet (both rider and pillion passenger) when they come to the college in two wheelers.
- Students are advised not to bring valuable things like ornaments, heavy cash, electronic gadgets etc. Management is not responsible for any theft or valuables or cash inside/outside the campus.
- Absolute silence should be maintained while moving from class room to laboratory/library/auditorium and also coming back to class rooms.
- Students are forbidden from writing, scribbling, painting on the walls, desks, etc.,
- Students found guilty of damaging, destroying college property shall replace the same at their own cost.
- Littering is prohibited. Students are expected to keep the campus neat and clean.
- Students found guilty of using foul language or behaving ugly towards the staff members, will be expelled from the college.

- In case, any criminal case is registered against a student by the law enforcing authorities, he/she should intimate the same within 24 hours to the Principal, failing which he/she is liable for disciplinary action leading to expulsion.
- Under Tamil Nadu Educational rules,
The Principal is empowered to inflict the following punishments in the interest of students or the institution concerned.
 - I. Fine
 - II. Loss of attendance
 - III. Loss of term certificate
 - IV. Suspension
 - V. Expulsion
- The power to take disciplinary action against an erring student is inherent with the Principal.
- Any student found violating any of the rules and regulations of the college or found disturbing the peace in the campus as well as off the campus, will be liable for suspension by the Head of the Institution, who has the right to dismiss the student without any explanation or refund of fee and other charges remitted.

The students should adhere to the rules and regulations that may be issued from time to time.

RAGGING

- Ragging is an offence. Ragging is strictly prohibited inside the college campus as well as outside the campus. Student involved in ragging will be dismissed from the college.
- The prohibition of ragging act of the Tamil Nadu legislative assembly has received the consent of the government on 14th february 1997 and is hereby published for general information. Act no. 7 of 1997 is an act to prohibit ragging in educational institutions in the state of Tamil Nadu. It was enacted by the Legislative Assembly of the State of Tamil Nadu during the Forty eighth year of the Republic of India.
- In this Act unless the context otherwise requires, “ragging” means display of noisy, disorderly conduct, doing anything which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or

embarrassment to student in any educational institutions and that includes teasing, abusing or playing jokes on, or hurting the student (or) asking the student to do or perform something against their willingness.

Penalty for Ragging

- Whoever directly or indirectly commits, participates in abets or propagates “ragging” within or outside any educational institutions, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

Dismissal of Student

- Any student convicted of an offence under the above section shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

Suspension of Student

- Without prejudice to the foregoing provisions, whenever any student complains of ragging to the Head of the educational institution or to any other person responsible for the Management of the educational institution shall inquire into the same immediately and if found true shall suspend the student, who has committed the offence.
- The decision of the Head of the educational institution or the person responsible for the Management of the educational institution shall be final for any student who has indulged in ragging under subsection (1)

Anti Ragging Committee

Name	Designation	Contact Number	Email ID
Prof. Dr. V. Rajendran	Principal	99941 37373	veerajendran@gmail.com
Dr. S. Saravanan	Dean - Admin.	99420 45221	drsaravanan1977@gmail.com
Dr. V. Shanmugaraju	Dean - Stud. Aff.	98940 92682	rajugenes@yahoo.co.in
Mr. S. Saravana Kumar	Administrative Officer	99422 45934	ao@drngpasc.ac.in
Dr. S. Mohan	Management Studies - HoD	98436 74545	smohan.mgt@gmail.com
Dr. J. Rengaramanujam	Microbiology-HoD	96981 80118	rengjeja@yahoo.co.in
Dr. K. Selvi	Prof. in Tamil	99651 56644	drselvik@gmail.com
Dr. M. Jayachandran	Asso. Prof. in Tamil	97154 39392	jcimstamil@gmail.com

Sexual Harassment Complaints Committee

Chair Person	Dr. R. Kousalya Prof. & Head in Computer Applications	98946 56526
Members	Dr. K. Selvi Prof. in Tamil	99651 56644
	Mrs. V. Kavitha Asst. Prof. (SG) & Head in CDF	97866 89409
	Dr. P.B. Banudevi Prof. & Head in Commerce Finance	94875 11616
	Dr .K. Vanaja Prof. & Head in Commerce (PA)	99442 58338
External Member	Mr. A. Mohan Advocate & Notary Public	98422 13755
Observer	Dr. M. Jayachandran Associate Prof. in Tamil	87546 90084

Examinations

- Students having a minimum of 75% attendance in the practical classes alone will be eligible to submit their record note books and appear for the Practical Examinations. Students shall be permitted to appear for the Practical Examinations only with the submission of bonafide records.
- Hall Tickets** will be issued to students in their respective departments, a week before the commencement of the Semester Examinations.
- During Examinations** Candidates should bring the following without fail: **Hall Ticket and ID Card**. Those who fail to bring the above will not be allowed to enter the examination hall.
- Candidates may be permitted to enter the Hall till 30 minutes from the commencement of the Examination. After 30 minutes no student will be permitted to enter the Hall.

Notice Board

Each Department has an official Notice Board where important information relevant to the students are displayed. In addition to this there is a notice board in front of the Principal's office. Students are expected to familiarize with the location of all the official notice boards.

Mobile Phones

The use of cell phones is banned in the campus. Students are not permitted to use cell phones at any time or in any place on the college campus. Violation of this rule will result in confiscation of the phone and a fine. Confiscated phones will be returned at the end of the course on payment of a fine, and SIM card will be refunded immediately.

ACADEMIC PROGRAMMES

The College was established with three under graduate programmes and currently it has 29 Under Graduate programmes and 17 Post graduate programmes. Twelve Departments are recognized for Research activity leading to M.Phil, and Ph.D. Degrees. In addition to this, the college offers Certificate courses and Post Graduate Diploma programmes as a part of the curriculum.

With the introduction of the Choice Based Credit System (CBCS) in 1997, the college began offering new academic programmes, including interdisciplinary courses. The goals of the CBCS are as follows:

- To provide a liberal education for all students
- To provide them with greater flexibility in the choice of courses
- To enable them to choose courses at basic/advance levels
- To enable them to progress at their own pace
- To enable highly motivated students to go beyond minimum requirements and earn extra credits.

In the academic year 2017-2018 Outcome Based Education (OBE) system was implemented for both UG and PG Programmes. It was a comprehensive approach to organize and operate an education system that was focused in and defined by the successful demonstrations of learning sought from each student. The minimum credits for the students to qualify for the respective degrees are as follows:

Three Year UG programme : 140 Credits

Two Year PG programme : 90 Credits

COURSES OFFERED

Under Graduate Programmes (3 Year Programme)

FACULTY OF HUMANITIES

B.A. English Literature

M.A. English Literature

FACULTY OF BASIC AND APPLIED SCIENCES

B.Sc. Mathematics

B.Sc. Mathematics (CA)

B.Sc. Physics

B.Sc. Chemistry

B.Sc. Catering Science and Hotel Management

B.Sc. Costume Design and Fashion Technology

M.Sc. Mathematics

M.Sc. Physics

M.Sc. Medical Physics

M.Sc. Chemistry

FACULTY OF BIOSCIENCES

B.Sc. Biochemistry

B.Sc. Biotechnology

B.Sc. Microbiology

B.Sc. Food Science and Nutrition

B.Sc. Clinical Laboratory Technology

M.Sc. Biochemistry

M.Sc. Biotechnology

M.Sc. Microbiology

M.Sc. Food Science and Nutrition

FACULTY OF COMPUTER SCIENCES

B.Sc. Computer Science

B.Sc. Computer Science with Data Analytics

Bachelor of Computer Applications

B.Sc. Information Technology

B.Sc. Computer Technology

M.Sc. Computer Science

M.Sc. Computer Science with Data Analytics

M.Sc. Information Technology

FACULTY OF COMMERCE

B.Com.
B.Com. (CA)
B.Com. Corporate Secretaryship (CA)
B.Com. Information Technology
B.Com. Professional Accounting
B.Com. Finance
B.Com. Banking & Insurance
B.Com. Business Analytics
B.Com. Business Processing Services
B.Com. International Business
B.Com. Accounting and Taxation
M.Com.
M.Com. (CA)
M.Com. Corporate Secretaryship
M.Com. International Business

FACULTY OF MANAGEMENT

Bachelor of Business Administration (CA)
Master of Hospital Administration

RESEARCH PROGRAMMES

M.Phil. & Ph.D. Tamil
M.Phil. & Ph.D. English
M.Phil. & Ph.D. Mathematics
M.Phil. & Ph.D. Biochemistry
M.Phil. & Ph.D. Biotechnology
M.Phil. & Ph.D. Microbiology
M.Phil. & Ph.D. Food and Nutrition
M.Phil. & Ph.D. Computer Science

M.Phil. & Ph.D. Management Studies
M.Phil. & Ph.D. Corporate Secretaryship
M.Phil. & Ph.D. Commerce
M.Phil. Hospital Administration

PG DIPLOMA COURSES

Clinical Laboratory Techniques
Clinical Research and Data Management
Bioinformatics
Hospital and Health Care Management
Imaging Technology

DIPLOMA COURSES

Office Administration
Hospital Records Management
Food Safety & Quality Control
Cyber Security
Web Designing
Logistics Management
Data Science

CERTIFICATE COURSES

Communicative English
MS - Office
Oracle
Bakery & Confectionery
Embroidery

CURRICULUM

Under Graduate Programmes

(B.A. / B.Sc. / B.Com / B.Com (CA) / B.C.A.)

The College follows the semester pattern requiring six semesters of study for a Bachelor's degree. The duration of the semester is 90 working days. In the CBCS, each course offered in a semester is assigned a certain number of credits, depending on the quantum of work required of the student.

At undergraduate level a student must necessarily complete a minimum of 140 credits for Bachelor's Degree. The UG programme has the following components:

PART - I: LANGUAGE

Tamil or any one of the languages namely Malayalam, Hindi and French will be offered under Part – I in the first two / four semesters.

PART - II : ENGLISH

English will be offered during the first two / four semester.

PART - III :

- Core course
- Inter Departmental Course (IDC)
- Discipline Specific Elective (DSE)
- Skill Enhancement Course (SEC)
- Generic Elective (GE)
- Lab on Project (LoP)
- Industrial Training (IT)

PART IV

Ability Enhancement Compulsory Course

The ability enhancement courses such as i) Environmental Studies, ii) Human Rights, iii) Womens' Rights, iv) General Awareness, v) Research Methodology, vi) Intellectual Property Rights(IPR), Innovation and Entrepreneurship or IPR and Innovation from I to VI Semester.

a) Those who have not studied Tamil up to XII Std and taken a non-Tamil language under Part-I shall take Tamil comprising of two courses.

(OR)

b) Those who have studied Tamil up to XII std and taken a non-Tamil language under Part-I shall take Advanced Tamil comprising of two courses in the third and fourth semesters.

(OR)

c) Students who come under the above a + b categories are exempted from Women's Rights and General awareness during III and IV semester respectively.

PART V: EXTENSION ACTIVITIES

The following co-curricular and extra curricular activities are offered under institutional / Department Association/ club/ extension programmes for the students under extension activities from I to IV semester.

a) Institutional

- National Service Scheme (NSS)

Participation in any one of the camps organized by NSS unit.

- Friends of Police(FoP)

Active participation in traffic regulation and other extension activities

- Sports

Active participation in any one of the sports activities

- Youth Red Cross (YRC)

Active participation in YRC programmes

b) Department Association

Membership and active participation in the department association activities.

c) Clubs

Membership and active participation in any one club activities.

Internship: Internship is a specialized field training programme required to be

attached to an industry as an in-house internee for a period prescribed by the Board of study concerned. At the end of the training Programme, each student should submit an “Internship Report” for examination

Post Graduate Programmes

M.A. / M.Sc. / M.Com. / MIB

The Course of the Degree of Master of Science/Arts/Commerce shall be under the Semester System according to the Syllabus prescribed by university from time to time. The semester system consists of FOUR semesters of study. A student must necessarily complete a minimum of 90 credits for a M.A./M.Sc./M.Com./MIB Degree.

The post graduate programmed has the following components:

- Core course
- Extra Departmental Course (EDC)
- Elective Course (EC)
- Industrial Training (IT)
- Project and Viva voce

Project : Each student admitted to the Programme of study shall take up a project work in lieu of three Elective courses. The report of the study should be submitted at the end of course of study certified by the supervisor and duly forwarded by the Head of the Department/Principal of the College.

The Head of the concerned department shall assign a project supervisor, whose job will be assign a topic and monitor the project work of the student.

ASSESSMENT AND EVALUATION

Student has to stay compulsorily for the entire duration of the test/examination hours both for CA and CE

Evaluation of students for both UG and PG is based on both Continuous Assessment (CA) and Comprehensive Examination (CE) held at end of each semester. The weight of marks is indicated below:

(I) Theory Courses

Continuous Internal Assessment (CIA) : 25 Marks

End Semester Exams (ESE) : 75 Marks

Online Exam : 10 Marks

Written Exam : 65 Marks*

*100 Marks, 3 Hours Examination converted into 65 Marks.

(ii) For Practical/ Courses

Continuous Internal Assessment (CIA) : 40 Marks

End Semester Exams (ESE) : 60 Marks

CONTINUOUS ASSESSMENT**Theory courses****Continuous Internal Assessment test (CIA)**

There will be a Minimum of two Continuous Assessment Exams, for each Theory course. The first and Second Internal Assessment Exams will be conducted for a Maximum of 50 Marks and 100 marks respectively. The total marks secured in the Two Assessment Exams will be converted to 15 Marks by converting the marks secured in CIA I & II to 5 and 10 respectively.

Utilization of Library

Marks will be awarded to the student based on the hours spent in the library after the working hours and submission of report by the student.

Hours Spent in Library	Marks	Type of Document Submitted
2	1	Report/ Assignment/ Class Presentation
4	2	
6	3	
8	4	
10	5	
12	6	

- During the Library hour, the student must spend time in reading the articles, books, journals of their subject of interest
- Each student should borrow minimum three books during the semester
- Student is expected to submit one Report / Assignment / Class Presentation per Course.

Class Participation

Active participation in classroom discussion by the student will be evaluated based on Integration of knowledge, Interaction and Participation and demonstration of knowledge.

PAPERS/ REPORTS/ ASSIGNMENTS/ CLASS PRESENTATION

The student will be evaluated based on his ability to do analysis of application of theory to real world problems or creative extension of class room learning and his/her ability to communicate the given topic effectively and clearly.

Component of Rubric Assessment

Rubric is an explicit set of criteria used for assessing a student's performance in the course and provides more details than a single grade or mark, therefore it will help to grade more objectively.

S.No.	Particulars	Theory
		Convert Marks for
1.	Average mark of CIA-I (50) & CIA - II (100)	15
2.	Rubric Assessment (i) class participation (compulsory) -15 (ii) Any one selected by course teacher -15 • Paper/reports - 15 • Assignments - 15 • Theory/ Library/Class Participation - 15 Total - 30	10
	Cumulative CA mark	25

- There is no minimum mark required for passing in the Continuous Assessment.
- Retests will be given only for those students who have missed the tests because of participation in college-sponsored activities such as NSS, Sports. These tests will be held before the commencement of the Comprehensive Examination.

Comprehensive Examination

- Assessment will be in the form of a Comprehensive Examination in each course at the end of each semester.
- Student will be permitted to take the Comprehensive Examinations provided he/she has a minimum attendance of 75% and has completed the Continuous Assessment requirements of test/assignments/ seminars / project work, etc.
- The minimum mark required for passing in each course is as follows

Course	CE	Cumulative of CA & CE
Under Graduate Programme		
Theory	40%	40%
Practical/Project/Industrial Training	40%	40%
Post Graduate Programme		
Theory	50%	50%
Practical/Project/Industrial Training	50%	50%

Marks and Grades

(a) Once the marks of the CA and CE for each of the course are available, they shall be added. The mark thus obtained shall then be converted to the relevant letter grades, grade point as per the details given below:

(I) For Undergraduate Programmes:

Conversion of Marks to Grade Points and Letter Grade (Performance in a Course/Paper)

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90 - 100	9.0 - 10.0	O	Outstanding
80 - 89	8.0 - 8.9	D+	Excellent
75 - 79	7.5 - 7.9	D	Distinction
70 - 74	7.0 - 7.4	A+	Very Good
60 - 69	6.0 - 6.9	A	Good
50 - 59	5.0 - 5.9	B	Average
40 - 49	4.0 - 4.9	C	Satisfactory
00 - 39	0.0 - 3.9	U	Re-appear
ABSENT	0.0	AAA	ABSENT

(ii) For Postgraduate Programmes:

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90 - 100	9.0 - 10.0	O	Outstanding
80 - 89	8.0 - 8.9	D+	Excellent
75 - 79	7.5 - 7.9	D	Distinction
70 - 74	7.0 - 7.4	A+	Very Good
60 - 69	6.0 - 6.9	A	Good
50 - 59	5.0 - 5.9	B	Average
00 - 49	0.0 - 4.9	U	Re-appear
ABSENT	0.0	AAA	ABSENT

Calculation of grade point average semester-wise and part-wise is as follows:

$$\text{GRADE POINT AVERAGE [GPA]} = \frac{\sum_i C_i G_i}{\sum_i C_i}$$

C_i = Credits earned for course i in any semester

G_i = Grade Point obtained for course i in any semester

n = refers to the semester in which such course were credited

Sum of the multiplication of grade points by the credits of the courses offered under each part.

$$\text{GPA} = \frac{\dots\dots\dots}{\text{Sum of the credits of the courses under each part in a semester}}$$

Calculation of Grade Point Average (CGPA) (for the entire programme):

A candidate who has passed all the examinations under different parts (Part-I to V) is eligible for the following partwise computed final grades based on the range of CGPA.

$$\text{CUMULATIVE GRADE POINT AVERAGE [CGPA]} = \frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$$

Sum of the multiplication of grade points by the credits of the entire programme under each part

$$\text{CGPA} = \frac{\dots\dots\dots}{\text{Sum of the credits of the courses of the entire programme under each part}}$$

A candidate who passes all the examinations in Part I to Part V securing following CGPA and Grades shall be declared as follows **for Part I or Part II or Part III :**

CGPA	GRADE	CLASSIFICATION OF FINAL RESULT
9.5 - 10.0	O+	First Class - Exemplary
9.0 and above but below 9.5	O	
8.5 and above but below 9.0	D++	First Class with Distinction
8.0 and above but below 8.5	D+	
7.5 and above but below 8.0	D	
7.0 and above but below 7.5	A++	First Class
6.5 and above but below 7.0	A+	
6.0 and above but below 6.5	A	
5.5 and above but below 6.0	B+	Second Class
5.0 and above but below 5.5	B	
4.5 and above but below 5.0	C+	Third Class
4.0 and above but below 4.5	C	

ACADEMIC FACILITIES

Computer Cell

The campus is well equipped with LAN and WAN that connects administrative office, Principal's office, Finance section, Library, Examination cell, all the departments and student Laboratories to ease work of the day-to-day function. CCTV Camera (24x7hrs.) surveillance are available in the significant areas of the institution. The core features are

- Twelve computer laboratories completely furnished and air conditioned.
- Over 1200 computers with high speed servers and 100 printers with latest configuration
- 50 Mbps internet facilities to all the departments and hostels
- Separate internet lab with 60 terminals
- Separate language lab with 60 terminals to enrich students' communication skill
- Equipped with teaching aids such as LCD and OHP projectors for modern teaching methodology and Smart class activities.

Computer center, a center of excellence, is now offering quality Online Education. We welcome each of our student to our 'Online Campus' where latest technology, innovative teaching methodologies and quality education are blended together to create a unique learning experience.

Reputed companies are in collaboration with our institution, and they also conduct online examinations.

LIBRARY

All faculty members and students of the Institution are considered as the members of the Library. Alumni will be allowed for reference purpose only. The Members of the Library are advised to follow the following guidelines for the usage of Library.

LIBRARY COLLECTIONS

RESOURCES	TITLES		VOLUMES		NUMBER
Books	16500		35000		35000
Journals/ Magazines	Journals		Magazines		220
	Nat.	Intl.	Nat.	Intl.	
	162	8	48	2	
Back Volume of Journals					3500
Project Reports					3801
Newspapers					20
University Question Papers					668
E-resources		CDs/DVDs		1650	
		Database		4	

Library is fully automated with a wide collection of the latest books, periodicals and CDs, expanded and updated every year. The open access system provides feasible reading and reference facilities for students and faculty. This collection is expanded and updated regularly every year. The library staff members are committed to using technology in efficient and innovative ways. The library maintains one server and over 35 PC's to support its various operations and services. Electronic databases are made available to the members of the library via internet and the college's intranet.

Electronic Resources and N-List

Central Library has its own homepage (www.drngpasclibrary.Pbworks.com) which provides web-based access to its resources, procures over 96, 607 electronic Books and 7,500 E-Journals and databases, supports on-line submission of thesis and dissertations, and has set up an institutional repository of publications brought out by the Faculty community. The library maintains "National Library and information services infrastructure for scholarly content" (N-LIST) jointly with UGC infonet digital library consortium. The staff and student community may use all services to obtain articles not owned by the central library.

Every student is required to attend an orientation programme "Know your library" immediately after admission.

Library Working Hours

Library function from 8.00am to 8.00pm in all working days except on Sundays and Public holidays

Transaction time :	8.00 am - 6.00 pm
Book return time :	8.00 am - 11.30 am
Book reservation :	8.00 am - 1.15 pm
Book Issue time :	12.00 pm - 6.00 pm

Library Services

- Online services
- Computerised subject bibliography
- Computerised reservation of book
- Electronic library services
- Compiling information for several journals
- Question Bank
- Database development and maintenance

- ♦ N-List
- ♦ CMIE
- ♦ ELSEVIER SCIENCE DIRECT
- ♦ IEEE-ALL SOCIETY PERIODICALS

Lending Services

Under Graduates	: 2 Books
Post Graduates	: 4 Books
Research scholars	: 5 Books
Staff	: 5 Books

Rules and Regulations

- Students must produce their valid Bar-coded Identity Card while borrowing Library materials.
- On Completion of Course the students must get no due certificate from the librarian.
- Strict silence should be maintained in the library.
- Students are not allowed to bring any printed matter or files into the library.
- Books must not be marked or damaged in any manner
- Students must examine each book before borrowing and immediately report any damaged / missing pages to the Librarian.
- Students shall replace or pay for the cost of any book lost by them. If one book of a set is lost or damaged the whole set shall be replaced.
- A fine of ₹1/- is charged for each day if a book was overdue.
- The student must return all the books and cards and settle any outstanding due prior to applying for the Transfer Certificate.

RESEARCH LABORATORIES

The Research activities of the College were accelerated from the year 2002 onwards. Extensive research facilities were created to promote innovative research. The students and Staff are encouraged to innovate through quality research in emerging areas. Each department has its own laboratories and facilities, equipped to handle high-end research. The Research activities in the College include Academic Research and Funded Research Projects in the Faculties of Biological Science, Computer Science & Commerce.

The college has “Funded Research Projects” with 4 Major and 10 Minor research projects obtained from various funding bodies like UGC, DBT, DST, TNSCST, etc.

FIST LABORATORY

With the aim of introducing Scientific Research on biological science, which would cater to the needs of teaching, research and Industrial applications, DST granted fund to the tune of 33lakhs. DST also granted 44lakhs to establish Research Laboratory and infrastructure.

CENTER FOR VALUE EDUCATION

The Center for Value Education (CVE) of our College was inaugurated on 12th January, 2015 in view of the 153rd birth anniversary of the great Indian patriot monk Swami Vivekananda. The CVE conducts Orientation programs for Freshers on Life Values, Invited Lectures, Panel Discussions, Special Programs, Outreach Programs /Extension Activities.

Objectives of Center for Value Education are to :

- sensitize students towards value education and professional ethics.
- realize the inner potential of mankind, through understanding of Indian Culture and Philosophy.
- inculcate social ethics among youth and public, and make them noble citizens so as to contribute to the well being of the society.
- encourage leadership qualities among students and offer common platform to develop co-operative work culture.
- propagate the philosophy and moral values of great personalities through spreading their doctrines.
- introduce Personality development, Patriotic values, Moral ethics through Certificate & Diploma courses and Higher Studies and Research.
- spread the idea of the potential divinity of every being and how to manifest it through every action and thought.
- stress on the universal message of India of oneness, respect of diversity and immortality of soul in the words of Swami Vivekananda.
- pursue the integrated study of philosophy and activities of great personalities in India as well as global reference.

- undertake studies of different religions with an objective to spread the idea of harmony of religions.

TUTORIAL SYSTEM

This is a unique system, which enables a closer contact between the students and the teacher. As per the system, the students are assigned to tutors. Students should send their leave letters and other correspondence to the authorities only through their respective tutors. Regular meetings with the tutors will help the students to get them adjusted to the academic and personal life. Both the tutor and student are required to sign in the Tutorial and Counseling Record on the completion of each semester. They can always freely discuss their difficulties in studies and extracurricular activities with the tutors.

CONTROLLER OF EXAMINATION (CoE)

Principal is the Chief Controller of Examination who is assisted by Controller, Assistant Controller and Office Assistants. This section controls the entire Comprehensive Examination procedures and declares the results of the students.

EXAMINATION CELL

The College has a separate examination cell which conducts Continuous Assessment tests, Model Examinations and other works related to Internal Assessment.

Examinations related to Bharathiar University shall be conducted separately by the Exam Cell and results will be published by the University.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

As per the guidelines of UGC, the IQAC cell is established with the following objectives:

1. To ensure continuous improvement in the entire functioning of the institution.
2. To ensure the stakeholders connected with the institution namely Parents, Teachers, Staff, Funding Agencies and the Society in general, of its quality and probity.

The following are the members of the committee for internal quality assurance cell for the academic year 2019-20 for planning, guiding and monitoring quality assurance and quality enhancement activities for education in the institution.

IQAC COMPOSITION 2019 - 20

Designation	Name of Executive Members	
Member from Management	Dr. Thavamani D Palaniswami Secretary, Dr. N.G.P Arts and Science College	
	Dr. O.T. Buvaneshwaran Chief Executive Officer, KMCRET	
Chair person	Prof. Dr. V. Rajendran Principal, Dr. N.G.P. Arts and Science College	
Coordinator	Dr. B. Rosiline Jeetha Professor, Department of Computer Science	
Joint coordinator	Mr. N.Kumar Assistant Professor (SG), Dept. of Computer Science	
IQAC External Experts	Prof. Dr. M. Jaya Kumar Advisor, Sri Krishna Institutions, Coimbatore	
	Dr. R. Kannan HoD, Dept. of Botany and IQAC Coordinator NGM College (Autonomous), Pollachi	
	Dr. N. Vimala Professor & Head Dept. of Career Guidance and Extension Bharathiar University, Coimbatore	
IQAC Members	Dr. P. R. Muthuswamy	Director Academics Dr. N.G.P. Educational Institutions
	Dr. D. Geetharamani	Dean Academics
	Dr. S. Saravanan	Dean Administration
	Dr. S. Balaburamanian	Dean Research and Development
	Dr. V. Shanmugaraju	Dean Student Affairs
	Dr. S.S. Sudha	Co-ordinator - CDC
	Dr. M.S. Ranjithkumar	Staff Representative
	Mrs. P. Kavitha	Staff Representative
	Dr. T. Indhumathi	Staff Representative
	Mrs. A. Nirmala	Staff Representative
	Dr. R. Muthukumar	Staff Representative
	Mrs. S. Sudha	Staff Representative

Functions of IQAC

1. Design and implementation of annual plan for the institution.
2. To arrange feedback and responses from students for quality related institutional process.
3. Development and applications of various quality benchmarks/parameters for various academic and administrative activities of the institution.
4. Retrieval of information on various quality parameters and best practices followed by other educational institutions.
5. Organization of seminars and workshops and quality related themes.
6. Development and applications of innovative practices in various programmes for quality enhancement.
7. Creating a learner-centric environment for quality education.
8. To work for the development of quality enhancement policies and practices.
9. To prepare focused Annual Quality Assurance Report (AQARs).
10. Act as a nodal unit of the institution for quality related activities.

MEMORANDUM OF UNDERSTANDING

The institution has signed MoU with many organizations, related to Science and Commerce from the year 2014 - 2015 onwards for improving the communication skill of the students and also for knowledge sharing. These MoU's facilitates the students for placement opportunity and for individual skill development.

S.NO	Name of the Agency	Purpose	Academic Year
1	IIT Mumbai	Spoken Tutorial	2014 - 2015
2	Infosys BPO Limited	Student Employability	2014 - 2015
3	Tamil Nadu Agricultural University	Mushroom Cultivation Technology	2014 - 2015
		Apiculture Technology	
4	Teknoturf Info Service Private Limited	PHP ,ORACLE, C & C++ for Computer Science Branches	2014 - 2015
5	Vaanam Technology Private Limited	.NET	2014 - 2015
6	Poras Technologies	Anroid with PHP	2014 - 2015
7	APEX Institute of Multimedia	Web Designing	2014 - 2015
8	IIHT Limited	CCNA	2014 - 2015
9	SRIKARA	Diploma in Computerized Accounting and Taxation with E-Filing	2014 - 2015
10	The Institute of Computer Accountants	Workshop on Advance Excel	2014 - 2015
11	Abbes Bio Tech	Training Programme and Seminars	2014 - 2015
12	AOSTA Software Technologies India Ltd.	Project for Students and Others	2015 - 2016

S.NO	Name of the Agency	Purpose	Academic Year
13.	Voice Training Solutions	English for Employability Skills	2016 - 2017 (30 Hours)
14.	Abbes Biotech	Seminar, Student Exchange Programma, Conference, Workshop	June 2013 - 2017 (3 Years)
15.	SRIKARA	Diploma in Computerized Accounting and Taxation with E-Filling	2016 - 2017 (1 Year)
16.	KMCH	Diploma in Computerized Accounting and Taxation with E-Filling	2016 - 2017 (valid up to 5 Year)
17.	M/s. The Auditors Association of South India	Computer Accountant Course	2016 - 2017
18.	Professional Info Tech	Medical Coding (CLT & Biochemistry)	2016 - 2017
19.	Nxtlogic Software Solutions	.NET Training for PG Students (M.SC CS & IT)	2016 - 2017
20.	Electronic Sector Skill Council of India	Curriculum Development	2016 - 2018 (3 Years)
21.	Electronic Sector Skill Council of India	Curriculum Development	2016 - 2018 (3 Years)
22.	lakshya cyber security	Diploma in Cyber Security	2017 - 2018 (1 Year)

COLLEGE COMMITTEES FOR THE ACADEMIC YEAR 2019-20

Sl. No.	Name of Committee	Name of the Convenor
1.	Disciplinary Committee	Dr. J. Renga Ramanujam Prof. & Head in Microbiology 96981 80118
2.	Fine Arts	Mr. V.S. Jagadeeswaran Asst. Prof. (SG) in CS 98431 07453
3.	Faculty Development Programme	Mrs. M. Shanmugavadivu Asst. Prof. in Biotechnology 98944 53888
4.	College Functions	Dr.K. Vanaja Prof. & Head in Commerce PA 99442 58338
5.	<p>Friday Assembly</p> <p>“A” 1 Block</p> <p>“B” 1 Block</p> <p>“D” Block</p> <p>Conference Hall Block</p> <p>Trust Building</p>	<p>Mr. A. Thanasingh Physical Director 94445 66273</p> <p>Mrs. E. Rajalakshmi Physical Director 97865 77757</p> <p>Dr. C. Venkatesan Asso. Prof. in Biochemistry 97915 15677</p> <p>Mr. M. Santhosh Kumar Asst. Prof. (SG) in Maths 99658 07161</p> <p>Dr. S. Eswaramoorthy Asst. Prof. in Maths 99881 41578</p> <p>Mr. K. Mahendran Asst.Prof.in Commerce (CS CA) 97503 17664</p> <p>Dr. L. Senthil Kumar Asst. Prof. in Commerce Finance 87549 81186</p> <p>Mr. C. Karthick Asst. Prof. in Commerce 98436 11107</p>
6.	Value Added Courses	Dr. V. Usharani (Computer Courses) Asst. Prof. (SG) in Computer Science 98434 84303

		Dr. M.S. Ranjith Kumar (Non-Computer courses) Prof. & Head in Commerce BA 98657 07726	
7.	Examination Cell	Dr. K. Murugesan Asst. Prof. in Tamil 97518 09470	Mr. K. Mahendran Asst. Prof. in Commerce CS CA 97503 17664
8.	College Magazine Committee	Dr. K. Selvi Prof. in Tamil 99651 56644	Dr. R. Vithya Prabha Prof. & Head in English 98651 11334
9.	Research Forum	Dr. V. Gopalakrishnan Asst. Prof. in Physics 81246 81010	
		Dr. M. Myilsamy Asst. Prof. in Chemistry 96598 43884	Dr. S. Suguna Asst. Prof. in Commerce PA 87780 39797
10.	Calendar	Mr. M. Rajakrishnan Asst. Prof. in Commerce CA 95244 44162	
11.	NSS Advisory committee	Dr. S. Namasivayam Prof. & Head in Commerce BPS 98425 77595 Mr. B. Narasimhan Asst. Prof. in Computer Technology 94878 85567 Ms. R. Reena Rani Asst. Prof. in English 97878 48881	
12.	Sports Development Committee	Mr. P. Arun Asst. Prof. (SG) in Biotechnology 99423 70533	
13.	Hostel Advisory Committee	Dr. S. Eswaramoorthy Asst. Prof. in Maths 99881 41578	
14.	Time Table Committee	Dr. S. Saravanan Dean-Admin. 99420 45221 Dr. P. Jayasubramanian Prof. in Commerce CA 99652 03666	

		Mr. Anjit Raja Asst. Prof. in Information Technology 96777 82854	
15.	Staff Grievance Redressal Forum	Dr. K. Arungandhi Asso. Prof. in Biotechnology 98432 38535	
16.	Placement Cell	Mr. G. Balaji Placement Officer 82202 38305	
17.	Web Development Committee	Mr. T.R. Anand Asst. Prof. in Computer Technology 86789 97399	
18.	ICT Academy	Mr. S. Dinesh Kumar Asst. Prof. in Commerce IT 99523 44969	
19.	Entrepreneurial Development Cell	Dr. V. Usha Asst. Prof. Biochemistry 99764 62995	Dr. M. Kalimuthu Asst. Prof. Commerce PA 97150 33781
20.	Stock Verification	Dr. S. Mohan Prof. & Head in Business Admin. 98436 75545	
21.	Log Book Audit Committee	Ms. M. Malarselvi Asst. Prof. in Tamil 73735 33399	
22.	Sexual Harassment Cell	Dr. R. Kousalya Prof. & Head in BCA 98946 56526	
23.	HODs / Faculty / Chairman & Secretary Meetings	Dr. R. Vithya Prabha Prof. & Head in English 98651 11334	
24.	Center for E - Learning	Dr. R. Rajesh Kanna Asso. Prof. & Head in IT 74023 95860	
25.	Parents Teachers Association	Dr. P.B. Banu Devi Prof. & Head in Commerce Finance 94875 11616	
26.	Alumni Association	Mr. S. Senthil Prabhu Asst. Prof.(SG) in Microbiology 989428 14320	
		Mr. R. Manojkumarr Asst. Prof in IB 94422 36633	Mrs. S. Saranya Asst. Prof. in CS 95668 45294

27.	Students Counseling Cell	Dr. M. Shanthini Devi Asst. Prof (SG) in Commerce (CA) 96777 21037	Mr. K. Mahendran Asst. Prof in Corporate Secretaryship (CA) 97503 17664
28.	International Students Forum	Mr. S. Daniel Robert Asst. Prof in Food Science & Nutrition 73970 31062	
29.	IQAC	Dr. B. Rosiline Jeetha Prof. in Computer Science 98428 70107	
30.	NAAC	Mrs. D. Maheswari Asst. Prof. (SG) & Head in CT 99941 53903	
31.	NIRF	Mr. N. Kumar Asst. Prof. (SG) in Computer Science 98945 94574	
32.	Curriculum Development Cell	Dr. S.S. Sudha Prof. in Microbiology 92452 82174	
33.	Center for Value Education	Mrs. R.S. Padmapriya Asst. Prof in Computer Technology 80565 82747	
34.	Center for Language Learning	Mr. Santosh Kumar Asst. Prof. in Hindi 97919 00857	
35.	Dr. N.G.P. Academy for Competitive Examinations	Dr. S. Muruganandam Asst. Prof. in Business Admin. 94445 70701	
36.	Class Committee	Dr. T. Indhumathi Asst. Prof. in Biochemistry 98422 95557	
37.	Students Grievance Cell	Dr. S.N. Selvaraj Asst. Prof. in Business Admin. 97897 33558	
38.	IIPC	Dr. S. Mohan Prof. & Head in Business Admin. 98436 74545	
39.	Academic Career Development Cell	Dr. P.B. Banu Devi Prof. & Head in Commerce Finance 94875 11616	Dr. V. Usha Asst. Prof. in Biochemistry 99764 62995
40	Women's Forum	Dr. D. Sridevi Food Science and Nutrition 93845 90381	

CLUBS AND INCHARGES

Sl. No.	Name of the Club	Staff In-charge and Department		
1	கருத்துவெளி வாசகர் வட்டம்	முனைவர் ச. தங்கமணிகண்டன் இணைப்பேராசிரியர் தமிழ்த்துறை		
2	Journal Club	Dr. M. Poongothai Biotechnology		
3	Red Ribbon Club	Dr. S. Namasivayam Commerce Business Process Services		
4	Blood Donors Club	Dr. S. Namasivayam Commerce Business Process Services		
5	Communication & Media Club	Dr. R. Vithya Prabha English	Mrs. S. Sudha English	
6	Citizen Consumer Club	Mr. S. Yuvaraj Commerce (CS) (CA)		
7	Youth Red Cross	Dr. M. Kalimuthu Commerce Professional Accounting		
8	Eco Club	Dr. N. Kannikaparameshwari Biochemistry		
9	60/60 Club	Mr. K. Vishnugopal BCA		
10	Drama Club	Ms. S. Indhu Microbiology		
11	Music Club	Ms. B. Vidhya Computer Technology		
12	Presentation Club	Ms. S. Nithyadevi English	Dr. Radha Palanisamy Biotechnology	
13	Science Forum	Dr. K. Sakthivel Chemistry		
14	Achievers Club	Mr.A. David Commerce PA	Dr.D. Pradeepa Biochemistry	Mr.R. Suresh Commerce (CS)(CA)
15	Photography Club	Dr. P. Sakthivel Physics		
16	Nutrition & Fitness Club	Mrs. M. Thiruselvi CLT		Ms. P. Kanneeshwari Food Science and Nutrition
17	The Bankers and Finance club	Dr. R. Muthukumar Commerce BI		Dr. R. Chandrasekar Commerce Finance

Sl. No.	Name of the Club	Staff In-charge and Department	
18	Library club	Dr. M. Muthukrishnan Librarian	Dr. R. Prema Commerce CA
19	Big Data Big Insight (BDBI) club	Dr. K. Geetha IT	Mrs. S. Rekha IT
20	Staff club	Dr. V. Jai Ganesh CS	Mr. V.S.S. Srinivasan CS & HM
21	Chess club	Mrs. E. Rajalakshmi Physical Director	
22	Event Management club	Dr. N. Vidhya Microbiology	
23	Sports club	Mr. A. Thanasingh Physical Director	
24	Innovation club	Dr. R. Menaka Chemistry	
25	i-can club - English	Ms. K. Nagalakshmi	
26	i-can club - Mathematics	Mrs. M. Lavanya	
27	i-can club - Biochemistry	Dr. T. Indhumathi	
28	i-can club - Clinical Lab Technology	Mrs. S. Sasikala	
29	i-can club - Chemistry	Mrs. V. Nijarubini	
30	i-can club - Biotechnology	Mr. S. Karthik	
31	i-can club - Microbiology	Mrs. A.D. Priyadharshini	
32	i-can club - Food Science and Nutrition	Dr. S. Uma Maheswari	

Sl. No.	Name of the Club	Staff In-charge and Department
33	i-can club - Costume Design and Fashion	Mr. A. Janaki Krishnan
34	i-can club - Catering Science and Hotel Mgt	Mr. V.S.S. Srinivasan
35	i-can club - Computer Science	Mrs. S. Maheshwari
36	i-can club - Information Technology	Dr. V. Vinothini
37	i-can club - Computer Technology	Mrs. M. Rathi
38	i-can club - Computer Application	Mrs. Bharathi Anbarasan
39	i-can club - Commerce	Mr. C. Karthick
40	i-can club - Commerce Computer Application	Mrs. S. Mythili
41	i-can club - Commerce Information Technology	Dr. J. Lilly
42	i-can club - Commerce Professional Accounting	Dr. D. Sivasakthi
43	i-can club - Commerce Finance	Mrs. V. Sengani
44	i-can club - Commerce Banking and Insurance	Ms. P. Janani
45	i-can club - Commerce Business Analytics	Ms. R. Suganya
46	i-can club - Commerce Business Process Service	Dr. V.P. Amuthanayaki
47	i-can club - Commerce Corporate Secretaryship Computer Application	Ms. R. Swarnalakshmi
48	i-can club - Management	Mrs. T. Nithya
49	i-can club - International Business	Mrs. T. Vasumathi
50	i-can club - Hospital Management	Mrs. U. Suji

Sl. No.	Name of the Club	Staff In-charge and Department
51	i-can club - Physics	Dr. K. Girija
52	i-con club - Faculty of Basic and Applied Science	Mrs. R. Saranya Costume Design and Fashion
53	i-con club - Faculty of Bio-Science	Dr. K. Rajathi Biochemistry
54	i-con club - Faculty of Computer Science	Dr. C. Kumuthini Computer Application
55	i-con club - Faculty of Commerce	Mr. N. Chandru Commerce
56	i-con club - Faculty of Management	Ms. S. Arthi Hospital Management
57	i-con club - Faculty of Humanities	Mrs. M. Kavitha English
58	Astronomy club	Mrs. A. Saravana Priya Physics
59	Ramanujam club	Mrs. P. Malarvizhi Mathematics

PLACEMENT SERVICES

The Training and Placement Cell of the College is headed by a Placement Coordinator. The Cell has Student Representatives from all Classes, among whom a student coordinator is elected. The Student Coordinator interacts with the Placement Coordinator for the daily functioning of the Cell.

The College aims to give the Students fine tuning required for Placement and other employability enhancement activities such as Life Skilled Development sessions, GD, Workshops, Mock tests and discussion. The Cell also organizes informal interactive sessions with the corporate professional and alumni.

Role of the placement cell

- To look after the Training and Placement activities of students.
- To have close liaison with the Industry for Placement of Students.
- To collect feedback from the Companies coming for Placement.
- To organize the Entrepreneurship workshops.
- To identify relevant Placement Organizations for the Student Internship Programme.
- To act as the primary contact between employer and the student.

Our Eminent Recruiters

- | | | |
|---------------------------------------|-----------------------------------|-----------------------------------|
| • ACCENTURE | • CITIBANK | • HEXAWARE TECHNOLOGIES |
| • ACCESS HEALTHCARE | • CONCENTRIX | • HINDUJA GLOBAL SOLUTIONS |
| • AEE BEE ACADEMY | • COGNIZANT | • HP |
| • AGS HEALTH | • CPC DIAGNOSTICS PVT. LTD | • HSBC |
| • ALCANCE TECHNOLOGIES | • CSS CORP | • IBM |
| • ALLSEC TECHNOLOGIES | • DELOITTE | • ICICI PRUDENTIAL LIFE INSURANCE |
| • ALTRUIST | • DICOM | • IDBI |
| • AMAZON | • DIGITAL NIRAVA | • IGATE |
| • AMERICAN GUARDIAN LIFE INSURANCE | • E4E HEALTHCARE SERVICES | • ILM |
| • AOSTA | • ERNST & YOUNG | • INFOSYS |
| • ASPIRE SYSTEMS | • EP TECHNOLOGIES | • INTEGRA GLOBAL SOLUTIONS |
| • ATMECS | • EUREKA FORBES | • IQ BACK OFFICE |
| • AUROMATRIX HOTELS PRIVATE LIMITED | • EVERONN EDUCATION LTD | • ISSM |
| • AVIVA | • EXIDE LIFE INSURANCE | • ITC HOTELS |
| • BIBOX LAB | • EX-L-NT | • JARO EDUCATION |
| • BIOCON | • FOCUS EDMATICS | • JUSTDIAL |
| • BRIGHT STAR EDUCATIONAL INSTITUTION | • FORD | • KEANE TECHNOLOGIES |
| • BYJU'S | • FOUR SEASONS HOTELS AND RESORTS | • KGISL |
| • CAPGEMINI | • FUTURE GENERALI INSURANCE | • KMH |
| • CDS | • GETPACT | • L & T |
| • CG-VAK | • HCL | • L & T INFOTECH |
| | • HDFC | |

- MAHINDRA SATYAM
- MARK ONE
- MAXVAL IP SERVICES
- MCKINSEY
- METLIFE
- MICRO COTTON
- MICROLAND
- MMODAL
- MOBIUS TECHNOLOGIES
- MOLECULAR CONNECTION PVT. LTD.
- MPHASIS
- NEXUS
- NOVOTEL
- NTT DATA
- OBEROI HOTEL
- OCTAVO SOLUTIONS PVT. LTD.
- OMICS GROUP
- OPPO
- ORIONIS
- PANACEA HOSPITAL
- PEROT SYSTEMS
- PHOTON INFOTECH PRIVATE LIMITED
- POINT PERFECT TECHNOLOGY SOLUTIONS
- PURANI HOSPITAL SUPPLIES LIMITED
- RELIANCE
- RENAI HOTEL
- SCOPE INTERNATIONAL PVT. LTD.
- SHRIRAM GROUPS
- SLASH SUPPORT
- SOFTSQUARE TECHNOLOGIES
- SUTHERLAND
- SYNTEL
- TCS
- TCS CBO
- TECH-MAHINDARA
- TECHNOSOFT
- THYROCARE
- TNQ
- TRANSWORKS
- UGAM SOLUTIONS
- UNITED FINANCIAL SERVICES
- UST GLOBAL
- VDART TECHNOLOGIES PVT LTD
- VEE TECHNOLOGY
- VIMTA LABS
- VINAYAK INFO TECH
- VIRT
- VISIONARY RCM
- VURAM TECHNOLOGY
- VWR
- WINNERS EDUCATION
- WIPRO
- X-SEC TECHNOLOGIES
- ZEALOUS SERVICES
- ZIFO RND SOLUTION

STUDENT ASSOCIATIONS

The student association of the college functions with the following student office bearers:-

Chairman, Vice chairman, Secretary, Joint Secretary. The student office bearers will be elected by the electors of the students, council member and class representatives.

DEPARTMENT ASSOCIATIONS

Every department in the college has an association with a view to encourage the students to face real life situations and to develop group dynamics.

The activities of the associations are to conduct Guest lectures, Seminars, Management games, Computer games, Cultural programmes and other activities like audio-visual programmes.

Faculty of Humanities

- | | |
|---------------------------------|-----------------|
| 1. Tamil Literary Association | - Tamil Mandram |
| 2. English Literary Association | - Eruditica |

Faculty of Basic and Applied Sciences

- | | |
|----------------------------|------------|
| 3. Mathematics Association | - Sigma |
| 4. Physics Association | - Panorama |
| 5. Chemistry Association | - Avogadro |

- | | |
|---|---------------|
| 6. Medical Physics | - ROENG TEN |
| 7. Catering Sci. & Hotel Mgt. Association | - Chef's Zone |
| 8. Costume Design and Fashion Association | - SUVAE |

Faculty of Biosciences

- | | |
|--|-------------------------------|
| 9. Biochemistry Association | - Biozenith |
| 10. Biotechnology Association | - BIOGENERON |
| 11. Microbiology Association | - Louis Pasteur Memorial Club |
| 12. Food Science & Nutrition Association | - Nutrizeal |
| 13. CLT Association | - CLINTOC TECHZZ |

Faculty of Computer Sciences

- | | |
|--|-----------------|
| 14. Computer Science Association | - Flips |
| 15. Computer Application Association | - Bloggers |
| 16. Computer Technology Association | - Cyber Dynerez |
| 17. Information Technology Association | - Tech Boot |

Faculty of Commerce

- | | |
|----------------------------------|-----------------|
| 18. Commerce Association | - Syn-Com |
| 19. Commerce (CA) Association | - Comrade |
| 20. Commerce (CS&CA) Association | - Marshal |
| 21. Commerce (IT) Association | - COM-TEC |
| 22. Commerce (PA) Association | - Warrior |
| 23. Commerce Finance Association | - Finer |
| 24. Commerce (B&I) Association | - Bancassurance |
| 25. Commerce (BPS) Association | - ComBPS |
| 26. Commerce (BA) Association | - ANACom |
| 27. Commerce (IB) Association | - Sui Generis |
| 28. Commerce (A&T) Association | - Taxman |

Faculty of Management

- | | |
|---|--------------------|
| 29. Business Administration Association | - Manifest |
| 30. Hospital Administration Association | - Health Symbiotes |

ALUMNI ASSOCIATION

Every graduate of the college is encouraged to become a member of the Alumni Association.

Objectives of the Alumni Association

- To foster Kinship among Alumni and maintain continued contact with their Alma matter.
- To facilitate creative involvement in the progress and activities of the college
- To encourage joint endeavor in the building of the community and society.

PARENT - TEACHER ASSOCIATION (PTA)

PTA is a formal association with parents and teachers intended to facilitate parental participation in the college development. The PTA is to make the parents to understand the challenges in education and to develop a close relationship with the teachers. This shall facilitate the parents to know about the achievements and improvements of the students. PTA also creates an opportunity to meet other parents and teachers, building rapport and discussing issues about their ward. The parent teacher Association is conducted to meet the parents once in every semester.

CO-CURRICULAR ACTIVITIES

The College Magazine

The College Magazine is annually published and carries literary and research articles in Tamil / English contributed by students and staff. Important photographs of memorable events, occasions and functions pertaining to the activities of the college and students are included apart from providing brief information on the College Council, Students' Association and Faculty Associations.

Journal Club

To inspire innovation and to motivate public speaking, this club has been functioning effectively every Saturday. Each student of final undergraduate and post graduate studies should deliver a talk on his / her area of interest, apart from his/her regular text book syllabi, followed by discussions.

Youngistan Club

The club organizes meeting to exchange the views and reviews of the readers of some popular books in English Literature. It ignites the participants' knowledge by offering sensible remarks on famous authors. The club meetings are well attended by some of the experts in their subjects.

Eco Club

It was started in the year 2007 with a motto "To save our Mother Nature and to make Students realize and participate in conserving our environment". The club arranged various activities like,

- (I) Awareness sessions on global warming.
- (ii) Sessions to stress on clean & green environment.
- (iii) Lectures by eminent environmentalist.
- (iv) Tree plantation campaign
- (v) Trekking trip to the Western Ghats.

Sports Club

The club actively functions by motivating and promoting the talented students in sports. It encourages the students to take part in intercollegiate/Inter zonal/ zonal games and sport meets apart from the annual sports meet in college and other events.

National Service Scheme

NSS is a two year programme. It is an All India Organization for the students. Dr. N.G.P. college has 3 NSS units and headed by 3 programme Coordinators.

Besides involving in various service activities, it also organizes special camps. The students who are willing to go for social service and help the society are encouraged to join the NSS. Nationally recognized Certificate will be issued at the end of the Second year.

Youth Red Cross (YRC)

A unit of Youth Red Cross, having affiliation to the Tamil Nadu Youth Red Cross Society gives opportunity to the students to serve the public. YRC promotes national friendship and service to less fortunate. The students learn disaster Management, First Aid, Road Safety, Fire fighting services, Family Welfare and Blood Donation.

Red Ribbon Club (RRC)

A Unit of Red Ribbon club has been functioning in the college. The club's function is to create AIDS awareness among society by conducting awareness campaign, lectures & seminars etc.

Citizen Consumer Club

Citizen consumer club was inaugurated on 17.02.2015 jointly with Tamilnadu Consumer Association, Bureau of Indian Standards (BIS), Coimbatore and Federation Consumer Organization Tamilnadu & Pondicherry. The motto is to spread

awareness on consumer rights amongst all consumer segments especially among college students, to sensitize manufacturers, service providers on consumer rights and quality and to promote sustainable consumption.

Blood Donors Club

"DONATE BLOOD SAVE LIFE" is the main motto of the club. It is actively functioning to create awareness on blood related disease and is organizing free blood group identification camps for both students and the general public.

BEST PRACTICES

Weekly Assembly Meetings

The College has weekly assembly meetings on every Friday from 8.45 am to 9.35 am, in the college campus under the leadership of the Principal. The winners of various competitions and tournaments conducted inside and outside the college are honoured and recognized in this meeting. The Principal normally speaks on morality of the students in the meeting.

Language lab

Language lab is an additional facility for the students to improve the communication skills in English. Through this lab the students learn advance levels of English – Listening, Pronunciation, Grammar, Soft Skills, Comprehension, Inter Cultural behaviors, Reading Skills, Videos and Speaking test, Academic study skills and business writing. Through this communicative class, the students overcome their inhibitions of speaking a Foreign Language.

Communicative English Program

This is a unique program which was introduced in the academic year 2009-10 exclusively for the first year UG students. The program aims to train the students to inculcate and impart the knowledge in Vocabulary, Grammar Structure, Group Discussion, Functional English, Resume Writing, Facing Interviews and public speaking. They are specially trained in effective communication and they are also taught how to respond to real life situations.

Faculty Development Program (FDP)

Faculty development programs are organized and conducted by the Principal periodically. This forum frequently organizes various faculty development programs to enhance the communicative skills and teaching abilities of the members of the staff.

Student Development Program (SDP)

This forum regularly conducts student development programmes which help to hone the skills of the students with the help of various professionals from reputed institutions. The cell conducts various workshops and seminars through Saturday forums in the area of Communicative English, assertiveness, personality development, creativity and group discussions.

Dr. N.G.P. Academy for Competitive Examinations

Dr. N.G.P. Academy for Competitive Examinations is a unique feat of Dr.N.G.P. Educational Institutions whose role is to mould and channelize the Civil Service aspirants of our college.

The academy is on a pilot-project to support the students from poor socio-economic background by providing them special coaching to compete and come out successfully in the examinations conducted by the Union Public Service Commission, Public sector enterprises and State Service Commission.

The academy has an exclusive library with latest study materials that is required to gear up an assortment of skills they have gathered to excel in the competitive examinations.

Center for Women Empowerment

Women's Forum conducts several activities for the welfare of the women students and members of staff. Guest lectures are organized and the girl students are made to participate in the programmes on "Student Entrepreneurship Meetings" in the College and also off Campus.

Tamil Osai

Tamil Osai, a Tamil Magazine is being published from 1998 onwards. The students and the staff members are encouraged to contribute articles for the Magazine. It is published by the Department of Tamil.

Tamil Archives

Ancient archives expressed in wooden boards on mathematical signs and symbols and ancient Tamil names of warfare and arithmetic expressions are exhibited to the students in the Department of Tamil.

Part time Jobs

To encourage the skill development and job culture of the students, the students are permitted to undertake part-time jobs outside the college. Some of the teachers are also involved in part-time jobs to upgrade their knowledge in various handicrafts.

The outcome of this part-time job is to reduce the students' monetary burden and to boost their self-respect to pursue their studies.

Center for E - Learning

Personality and Aptitude of a student are judged by his/her mastery over the recent happenings in his/her area, apart from his/her textbooks. To motivate the same, our institution has entered with an MoU with Max Value, Chennai that offers various courses on online mode at nominal charges to the students. The internet facilities for the same is offered free of cost to the students those who have registered for the course.

Counselling Center

There is a counselling center in the college to solve the personal problems of the students. Mrs. M. Karthikayani offers counselling twice a week for 2 hours to the needy students. The counselling record is kept confidential and the problems are solved by the psychologist whenever necessary.

60/60 Programme

This Programme is to nurture the students to speak in front of crowd/audience without any fear. It gives platform to students to manage the inhibitions through their speech on themselves, their interest, career expectation, personality and their weakness. It is conducted on every Saturday with the strength of 60 boys and 60 girls.

COLLEGE FACILITIES

Fitness Center

For students to stay fit and healthy, the college is equipped with gym and fitness centre facilities - treadmill, exercise bikes, body building equipments and some of the latest fitness equipments. All the gyms and fitness centers are functional both in the morning and in evening hours.

Seminar & Conference Center

As an inevitable requirement the college has 6 Seminar Halls and one Conference Centers with all multimedia facilities to accommodate more than 3,200 spectators in different blocks. The Seminar Halls have been designed to suit for all latest audio and video technology with online facilities.

Coffee Shop & Restaurant

To cater to the refreshment needs of the students and staff, the campus has a Coffee shop and a Restaurant. They provide hygienic food items and refreshments

throughout the day to the student community at affordable prices.

Hostel

On campus Hostel facilities are provided for men and women with food and accommodation. Hostels are provided with separate study rooms, internet centers, stationery and general stores, indoor games, recreation rooms and shuttle courts. Fully secured campus with 250 KVA power generator assures round the clock power back-ups. Male and Female students are provided optional room facilities including air conditioned rooms.

BANK AND POST BOX

One branch of Indian Bank is functioning in the campus with ATM facility in the Main Entrance of the College. A Post Box is kept in front of the Main Entrance by the Indian Postal Authority.

COLLEGE FEES

Every student is liable to pay the whole fee for each semester during any part of which him/her name is on the rolls. The fees will have to be paid before the commencement of the semester. Students who have not paid the fees within the due date will pay the fees with a fine of ₹10/- per day upto 10 working days. Absence from the college, whether with leave or without leave, forms no ground for exemption from the enforcement of the rule.

Students' Names who have not paid the fees before the commencement of the semester shall be deleted from the nominal roll of the college.

Holders of scholarships are bound by all the above regulations.

SCHOLARSHIP

Scholarships offered by Adi-Dravidar welfare Department:

- Students belonging to Scheduled Castes/Tribes, whose parents' annual income does not exceed ₹ 2,50,000/- p.a. are eligible for Scholarships.
- Students whose parents converted to Christianity and whose annual income does not exceed ₹ 2,00,000/- are eligible for Scholarships.
- Students belonging to Scheduled Castes/Tribes, whose parents are converted to Christianity and who are residing in the College Hostel are eligible for Scholarship.

Students should follow the under mentioned procedures while applying for

scholarship or fee concession:

Students of First year undergraduate classes should produce the following documents to the college office for Scholarship and Fee Concession.

- Attendance certificate from HSS
- Income Certificate of the parents
- Community Certificate
- Students should apply only in the prescribed form obtained from the office.

Scholarship to the Physically Handicapped Students

Prescribed forms of application can be obtained from the Director of Social welfare 485, Anna Salai, Nandanam, Chennai - 600 035, on requisition with self - addressed stamped envelope.

Scholarship to the Children, Grand Children of Freedom Fighters

The students who are the children or grandchildren of freedom fighters, and whose monthly income does not exceed ₹ 560/- can apply for this scholarship.

Defense Service Personnel's Children

Children of defense service personnel and ex-service persons can apply for 25% fee concession.

Scholarship to Children of Ex-serviceman

Children of Ex-serviceman can contact the District Soldiers, Sailors and Airman Board Office for obtaining the application forms.

Minority Scholarship

Children belonging to Christians, Muslims, Sikh, Parsi & Buddhist religions whose family income does not exceed ₹ 2,00,000 per annum can apply for this scholarship.

Merit Scholarship

In the absence of Government scholarships, the management is profoundly philanthropic to give concessions and privileges to sports persons, meritorious students and the down-trodden.

FACULTY

The faculty members uphold the ideals and standards of the college and strive earnestly to achieve the goals and objectives of higher education in Dr.N.G.P. ASC. Through their efficient academic work, guidance and supervision of curricular work, involvement in extracurricular activities and mentoring, they contribute towards the all-around development of students. They are conscious of the ideals of **“DISCIPLINE AND DEDICATION”** in all their endeavours.

The staff council comprises the Secretary, the Principal, Deans, Controller of Examination, Heads of Departments, IQAC Co-ordinator, Value Education Co-ordinator, Librarian, Physical Director, NSS Co-ordinator, Office Superintendent and the Administrator.

LIST OF TEACHING STAFF

Principal

Prof. Dr. V. Rajendran M.Sc., M.Phil., B.Ed., M.Tech., (Nanotech) Ph.D., (D.Sc) First P.(London).,

Director of Academics

Dr. P.R. Muthuswamy M.A., MBA., Ph.D., FDPM (IIM-A), PGDMM., KMCRET

Deans

Dr. D. Geetharamani M.Sc., Ph.D.,	Academics
Dr. S. Saravanan M.Com., M.Phil., Ph.D., MBA-HR & FM., PGDCA.,	Administration
Dr. V. Shanmugaraju M.Sc., M.Phil., Ph.D., MBA., PGDBI, PGCDRM.,	Student Affairs
Dr. S. Balasubramanian M.Sc., Ph.D.(Swiss)., PDF(Swiss)., PDF(USA).,	Research & Development

CoE

Dr. M. Ashok Kumar M.Com., M.Phil., Ph.D.,B.L., MBA.,	Controller of Examination
Dr. A.R. Kanagaraj MCS., M.Com., M.Phil., Ph.D.,	Assistant Controller
Mr. R. Venkatesan MBA., M.Phil., PGDED.,	Assistant Controller

FACULTY OF HUMANITIES

DEPARTMENT OF TAMIL

1. Dr. N. Kuppuchamy M.A., M.Phil., Ph.D.,	Associate Professor / HoD
2. Dr. K. Selvi M.A., M.Phil., Ph.D.,	Professor
3. Dr. S. Thangamanikandan M.A., M.Phil., Ph.D.,	Associate Professor
4. Ms. M. Malarselvi M.A., M.Phil.,	Assistant Professor

5.	Dr. T. Sivakumar M.A., Ph.D.,	Assistant Professor
6.	Dr. M. Jayachandran M.A., Ph.D.,	Associate Professor
7.	Dr. S. Anusuya M.A., Ph.D.,	Assistant Professor
8.	Ms. R. Veeramani M.A., M.Phil.,	Assistant Professor
9.	Dr. K. Murugesan M.A., M.Phil., Ph.D.,	Assistant Professor
10.	Mr. N. Krishnaraj M.A., M.Phil.,	Assistant Professor
11.	Mr. R. Thiyagu M.A., M.Phil.,	Assistant Professor
12.	Dr. G. Senthil Kumar M.A., M.Phil. Ph.D.,	Assistant Professor
13.	Mr. G. Ranganathan M.A.,	Assistant Professor
14.	Dr. M. Sindhu M.A., M.Phil., B.Ed., Ph.D.,	Assistant Professor
15.	Mr. B. Vignesh M.A., M.Phil., B.Ed.,	Assistant Professor

DEPARTMENT OF ENGLISH

16.	Dr. R. Vithya Prabha M.A., M.Phil., Ph.D.,	Professor / HoD
17.	Mrs. Sarah Vimala Kurian M.A., M.Phil.,	Assistant Professor (SG)
18.	Dr. Roweena Belinda D'cuoto M.A., Ph.D.,	Assistant Professor
19.	Ms. K. Nagalakshmi M.A., M.Phil.,	Assistant Professor
20.	Mrs. S. Sudha M.A., M.Phil.,	Assistant Professor
21.	Ms. S. Nithya Devi M.A., M.Phil.,	Assistant Professor
22.	Dr. Soukarja Ghosal M.A., Ph.D.,	Assistant Professor
23.	Ms. M. Kavitha M.A., M.Phil.,	Assistant Professor

DEPARTMENT OF HINDI

24.	Mr. Santosh Kumar MA., B.Ed., PGDIT.,	Assistant Professor
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FACULTY OF BASIC AND APPLIED SCIENCES

DEPARTMENT OF MATHEMATICS

25.	Dr. R. Sowrirajan M.Sc., M.Phil., Ph.D.,	Assistant Professor/HoD
26.	Mrs. S. Gokilamani M.Sc., M.Phil., PGDCA.,	Assistant Professor
27.	Dr. S. Eswaramoorthi M.Sc., M.Phil., Ph.D.,	Assistant Professor
28.	Mrs. P. Malarvizhi M.Sc., M.Ed., M.Phil.,	Assistant Professor
29.	Mr. S. Ramesh Kumar M.Sc., M.Phil.,	Assistant Professor
30.	Mrs. M. Lavanya M.Sc., B.Ed., M.Phil.,	Assistant Professor
31.	Mr. C. Sivakumar M.Sc., B.Ed., M.Phil.,	Assistant Professor
32.	Dr. P. Umadevi M.Sc., M.Phil., Ph.D., PGDCA.,	Assistant Professor
33.	Dr. M. Sangeetha M.Sc., M.Phil., Ph.D., B.Ed., PGDOR.,	Assistant Professor

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| 34. Dr. S. Mathankumar M.Sc., M.Phil., Ph.D., | Assistant Professor |
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| 280. Mrs. E. Rajalakshmi M.P.Ed., | Director |

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- | | |
|--|-----------|
| 281. Dr. M. Muthu Krishnan
M.L.I.Sc., M.Phil., PGDCA., Ph.D., | Librarian |
|--|-----------|

PLACEMENT

- | | |
|--|-------------------|
| 282. Mr. G. Balaji MBA., | Placement Officer |
| 283. Ms. M. Rubeena M.C.A., | Placement Trainer |
| 284. Ms. S. Devipriya M.E., | Placement Trainer |
| 285. Mrs. Nalini M.A., M.Phil., B.Ed., | Placement Trainer |
| 286. Ms. K. Mohanapriya M.A., | Placement Trainer |
| 287. Ms. B. Aiswarya M.Sc., | Placement Trainer |

LIST OF NON TEACHING STAFF

Administrative Office

1. Mr. S. Saravana Kumar MSW.,	Administrative Officer
2. Mr. J. Thirumalai Rajan M.Sc., PGDCA.,	Assistant Manager
3. Mrs. M. Ezhil Malar M.A., DOA.,	Senior Admin. Executive
4. Mrs. S. Kamalam M.A., MBA., DCA.,	Senior Admin. Executive
5. Mr. K. Kesavachandran B.Com.,	Office Assistant
6. Mrs. K. Shanmuga Sundari MBA., DCAM.,	Admin. Associate
7. Mrs. V. Kavitha MBA., PGDCA.,	Junior Admin. Associate
8. Mrs. M. Jeevitha BCS.,	Junior Admin. Associate
9. Mrs. B. Kavitha B.Com., Dip, in SEC.,	Senior Admin. Associate
10. Ms. P. Gomathi M.Sc.,	Junior Admin. Associate
11. Mrs. C. Ramya M.Sc., B.Ed.,	Office Assistant
12. Mr. T. Mummoorthy M.Sc., B.Ed., M.A.,	Junior Admin. Associate
13. Ms. N. Saranya M.Sc., B.Ed.,	Junior Admin. Associate
14. Ms. J. Suganya BCA.,	Admin. Associate
15. Mrs. V. Raji MBA.,	Junior Admin. Associate
16. Mrs. R. Ananthi M.Sc.,	Junior Admin. Associate
17. Mrs. P. Jancy Rani	House Keeping Supervisor

Office Attenders

18. Mr. S. Karuppasamy BBA.,	Attender
19. Mr. A. Pandidurai D.EL.Ed.,	Attender

CoE Office

20. Mr. O.R. Ramesh M.Sc.,	Programmer
21. Mrs. P. Vasanthi MBA.,DPCP.,	Senior Admin. Associate- Exam Cell
22. Mrs. V.V. Prabha M.C.A.,	Admin. Executive - Exam Cell
23. Ms. V. Brinda B.Com.(CA), PGDCA.,	Admin. Associate- Exam Cell
24. Ms. P. Lakshmi Priya B.Com.(CA),	Junior Admin. Associate- Exam Cell
25. Mrs. R. Mohanapriya M.A., DOA.,	Junior Admin. Associate- Exam Cell
26. Mrs. M. Vimala B.Sc.,	Junior Admin. Associate- Exam Cell
27. Mr. D. Rameshkumar M.C.A.,	Junior Admin. Associate- Exam Cell

Exam Cell

28. Dr. K. Murugesan MA., M.Phil., Ph.D.,	Co-ordinator
29. Mr. K. Mahendran M.Com (CS)., M.Phil., DOI.,	Co-ordinator
30. Mrs. J. Sivagami M.Sc.,	Admin. Associate

Accounts Office

31. Mr. R. Palanisamy B.Com.,	Account Executive
32. Mrs. V. Easwari B.Com., DCA.,	Account Executive
33. Mrs. S. Kavithaa M.Com.,	Account Associate
34. Mrs. M. Gomathi M.Com.,	Junior Accounts Associate
35. Ms. R. Surya Bharathi B.Com.(CA).,	Junior Admin. Associate

College Stores

36. Mrs. T. Malathi DEE.,	Stores Incharge
37. Mrs. K.S. Nathiya B.Com.,	Stores Assistant

Library

38 Mr. R. Senthil Kumar M.L.I.Sc., M.Phil., PGDCA.,	Assistant Librarian
39 Mr. C. Chalooash M.L.I.Sc.,	Assistant Librarian
40. Mr. K.T. Balasubramaniam B.Lit., M.L.I.Sc.,	Library Assistant
41. Mrs. T. Viji Santhana Mari	Library Assistant
42. Mr. M. Sasikumar M.A., M.L.I.Sc.,	Library Assistant
43. Mr. R. Shanthamani M.A., M.Phil.,	Library Assistant

Computer Lab Technician

44. Mr. N. Saravana Kumar BE.,	Hardware & Network Engineer
45. Mr. N. Viswanathan B.Sc., CMT., MBA.,	Computer Lab Technician
46. Mr. B. Bharathi Raja BCA., M.Sc.,	Computer Lab Technician
47. Mr. D. Navaneetha Krishnan BCA.,	Computer Lab Technician
48. Mr. M. Boopathi Raja DCA., ITI., CCNS.,	Computer Lab Technician
49. Mr. K. Prabhu BE.,	Computer Lab Technician
50. Mr. P. Job Jayakumar BCA., DCE., MCSE.,	Computer Lab Technician
51. Mr. C. Thiruvengkatasamy MBA.,	Computer Lab Technician
52. Mr. R. Sathish Kumar BCA., MCSE., ADLMS.,	Computer Lab Technician
53. Mr. S. Ravi Kumar DCE., BCA.,	Computer Lab Technician

54. Ms. D. Maheswari DCE., BCA.,	Computer Lab Technician
55. Mr. T. Praveen Kumar B.Sc.,	Computer Lab Technician
56. Mr. N. Rajeshkumar B.Sc.,	Computer Lab Technician

Lab Assistants

57. Mrs. M. Rajeswari MCA., M.Phil.,	Computer Lab Assistant
68. Mr. R. Selvaraj	Biochem. Lab Assistant
59. Mrs. M. Gomathi BBA., OA.,	Biochem. Lab Assistant
60. Mrs. S. Dhanalakshmi B.Sc., MBA., DCA.,	Biotech Lab Assistant
61. Mrs. A. Muthukumari	Biotech Lab Assistant
62. Mrs. T. Gayathri MA.,	Microbiology Lab Assistant
63. Mrs. C. Pandieswari	Physics Lab Assistant
64. Mrs. K. Pitchammal BA.,	F & N Lab Assistant
65. Mrs. M. Revathi B.Sc., D.T.Ed., DOA.,	F & N Lab Assistant
66. Mrs. S. Maheswari BA.,	Chemistry Lab Assistant
67. Mrs. S. Usha Devi MA.,	Chemistry Lab Assistant
68. Mr. C. Arun BCA., DCHM.,	Catering Lab Instructor
69. Mrs. V. Sankaravadivoo BA.,	CDF Lab Assistant
70. Ms. M. Vikashini M.Sc.,	CDF Lab Technician

List of Holidays for 2019 - 20

DATE	DAY	FESTIVAL
05.06.19	Wednesday	Ramzan
12.08.19	Monday	Bakrid
15.08.19	Thursday	Independence Day
23.08.19	Friday	Krishna Jayanti
02.09.19	Monday	Vinayagar chathurthi
10.09.19	Tuesday	Muharam
11.09.19	Friday	Onam
02.10.19	Wednesday	Gandhi Jayanthi
07.10.19	Monday	Saraswathi Pooja
08.10.19	Tuesday	Vijayadasami
27.10.19	Sunday	Deepavali
10.11.19	Sunday	Milad-un-nabi
25.12.19	Wednesday	Christmas
01.01.20	Wednesday	New Year
14.01.20	Tuesday	Bhogi
15.01.20	Wednesday	Pongal
16.01.20	Thursday	Thiruvalluvar Thinam
17.01.20	Friday	Uzhavar Thinam
26.01.20	Sunday	Republic Day
25.03.20	Wednesday	Ugadi
06.04.20	Monday	Mahavir Jayanthi
14.04.20	Tuesday	Tamil New Year
01.05.20	Friday	Workers day

***Subject to change as per Tamil Nadu Government Holiday Notifications**

Academic Year Working Days

Odd semester 2019 - 20

Month	No. of working Days
June - 2019	20
July - 2019	25
August - 2019	22
September - 2019	20
October - 2019	20
Total Working Days	107

Even Semester 2019 - 20

Month	No. of working Days
December - 2019	25
January - 2020	21
February - 2020	25
March - 2020	25
Total Working Days	96

Diary

2019 - 20

ODD SEMESTER

June 2019			
Day	Date	Particulars	Remarks
SAT	1		
SUN	2	Holiday	
MON	3		
TUE	4		
WED	5	Holiday- Ramzan	
THU	6	College Re-opening for II, III UG & II PG	
FRI	7		
SAT	8		
SUN	9	Holiday	
MON	10		
TUE	11		
WED	12		
THU	13		
FRI	14		
SAT	15	Holiday	

கற்க கசடறக் கற்பவை கற்றபின்
நிற்க அதற்குத் தக

June 2019			
Day	Date	Particulars	Remarks
SUN	16	Holiday	
MON	17	College opening for I UG	
TUE	18	College opening for I UG	
WED	19	College opening for I UG	
THU	20	College opening for I UG	
FRI	21		
SAT	22		
SUN	23	Holiday	
MON	24		
TUE	25		
WED	26		
THU	27		
FRI	28		
SAT	29		
SUN	30	Holiday	
No. of Working days = 20			

"Educating the mind without educating the heart is no education at all."

- Aristotle

July 2019			
Day	Date	Particulars	Remarks
MON	1		
TUE	2		
WED	3		
THU	4		
FRI	5		
SAT	6	Holiday	
SUN	7	Holiday	
MON	8		
TUE	9		
WED	10		
THU	11		
FRI	12		
SAT	13		
SUN	14	Holiday	
MON	15		

தொட்டனைத் தூறும் மணற்கேணி மாந்தர்க்குக்
கற்றனைத் தூறும் அறிவு

July 2019			
Day	Date	Particulars	Remarks
TUE	16		
WED	17	College opening for I PG	
THU	18		
FRI	19		
SAT	20	Holiday	
SUN	21	Holiday	
MON	22		
TUE	23		
WED	24		
THU	25		
FRI	26		
SAT	27		
SUN	28	Holiday	
MON	29	CIA - I for UG & II PG	
TUE	30	CIA - I for UG & II PG	
WED	31	CIA - I for UG & II PG	
No. of Working days = 25			

"Live as if you were to die tomorrow. Learn as if you were to live forever."

- Mahatma Gandhi

ODD SEMESTER

August 2019

Day	Date	Particulars	Remarks
THU	1	CIA - I for UG & II PG	
FRI	2	CIA - I for UG & II PG	
SAT	3	Holiday	
SUN	4	Holiday	
MON	5		
TUE	6		
WED	7		
THU	8		
FRI	9		
SAT	10		
SUN	11	Holiday	
MON	12	Holiday - Bakrid	
TUE	13		
WED	14		
THU	15	Holiday - Independence Day	

ஒருமைக்கண் தான்கற்ற கல்வி ஒருவற்கு
எழுமையும் ஏமாப் புடைத்து

August 2019			
Day	Date	Particulars	Remarks
FRI	16		
SAT	17	Holiday	
SUN	18	Holiday	
MON	19	Issue of Examinations Application Form to students	
TUE	20		
WED	21		
THU	22		
FRI	23	Holiday - Krishna Jayanti	
SAT	24		
SUN	25	Holiday	
MON	26	CIA - I for I PG	
TUE	27	CIA - I for I PG	
WED	28	CIA - I for I PG	
THU	29	CIA - I for I PG	
FRI	30	CIA - I for I PG	
SAT	31	CIA - I for I PG Last date for Payment of Examination fees to College Office without Fine	
No. of Working days = 22			

"Education is the most powerful weapon which you can use to change the world."

- Nelson Mandela

ODD SEMESTER

September 2019

Day	Date	Particulars	Remarks
SUN	1	Holiday	
MON	2	Holiday - Vinayagar Chathurthi	
TUE	3		
WED	4		
THU	5		
FRI	6		
SAT	7	Holiday	
SUN	8	Holiday	
MON	9		
TUE	10	Holiday - Muharam	
WED	11	Holiday - Onam	
THU	12		
FRI	13		
SAT	14	Last date for Payment of Examination fees to College Office with Fine	
SUN	15	Holiday	

கேடில் விழுச்செல்வம் கல்வி யொருவற்கு
மாடல்ல மற்றை யவை

September 2019			
Day	Date	Particulars	Remarks
MON	16	CIA - II for UG & II PG	
TUE	17	CIA - II for UG & II PG	
WED	18	CIA - II for UG & II PG	
THU	19	CIA - II for UG & II PG	
FRI	20	CIA - II for UG & II PG	
SAT	21	Holiday	
SUN	22	Holiday	
MON	23	CIA - II for UG & II PG	
TUE	24		
WED	25	Commencement of End Semester Practical Examinations UG & II PG	
THU	26		
FRI	27		
SAT	28		
SUN	29	Holiday	
MON	30		
No. of Working days = 20			

"Study without desire spoils the memory, and it retains nothing that it takes in."
- Leonardo da Vinci

ODD SEMESTER

October 2019			
Day	Date	Particulars	Remarks
TUE	1		
WED	2	Holiday - Gandhi Jayanti	
THU	3	Issue of Time Table for November 2019 Exams	
FRI	4		
SAT	5	Holiday	
SUN	6	Holiday	
MON	7	Holiday - Saraswathi Pooja	
TUE	8	Holiday - Vijayadasami	
WED	9		
THU	10		
FRI	11		
SAT	12	End of End Semester Practical Examinations UG & II PG	
SUN	13	Holiday	
MON	14	Commencement of Continuous Assessment (MCQ Online Exams) for II, III UG & II PG	
TUE	15		

ஒன்றானும் தீச்சொல் பொருட்பயன் உண்டாயின்
நன்றாகா தாகி விடும்

October 2019			
Day	Date	Particulars	Remarks
WED	16		
THU	17		
FRI	18	End of Continuous Assessment (MCQ Online Exams) for II,III UG & II PG	
SAT	19	Last Working Day for sStudents - UG & II PG	
SUN	20	Holiday	
MON	21	CIA - II for I PG	
TUE	22	CIA - II for I PG	
WED	23	CIA - II for I PG	
THU	24	CIA - II for I PG	
FRI	25	CIA - II for I PG Issue of Hall Tickets for November 2019 Examinations - UG & II PG	
SAT	26	Holiday	
SUN	27	Holiday - Deepavali	
MON	28	Holiday - Deepavali	
TUE	29	Commencement of End Semester Practical Examinations I PG	
WED	30		
THU	31		
No. of Working days = 20			

"Education is the ability to listen to almost anything without losing your temper or your self-confidence."
- Robert Frost

November 2019			
Day	Date	Particulars	Remarks
FRI	1	End of End Semester Practical Examinations I PG Commencement of End Semester Theory Examinations - UG & II PG	
SAT	2	Last Working Day for students - I PG	
SUN	3	Holiday	
MON	4		
TUE	5		
WED	6		
THU	7	Issue of Hall Tickets for November 2019 Examinations - I PG	
FRI	8	Commencement of End Semester Theory Examinations - I PG	
SAT	9		
SUN	10	Holiday - Milad-un-nabi	
MON	11		
TUE	12		
WED	13		
THU	14		
FRI	15		

உலகத்தோடு ஒட்ட ஒழுகல் பலகற்றும்
கல்லார் அறிவிலா தார்

November 2019			
Day	Date	Particulars	Remarks
SAT	16		
SUN	17	Holiday	
MON	18		
TUE	19		
WED	20		
THU	21	End of End Semester Theory Examinations - UG & PG	
FRI	22		
SAT	23		
SUN	24	Holiday	
MON	25		
TUE	26		
WED	27		
THU	28		
FRI	29		
SAT	30		

“Education is the kindling of a flame, not the filling of a vessel.”
- Socrates

EVEN SEMESTER

December 2019			
Day	Date	Particulars	Remarks
SUN	1	Holiday	
MON	2	College Re-opening for UG & PG	
TUE	3		
WED	4		
THU	5		
FRI	6		
SAT	7		
SUN	8	Holiday	
MON	9		
TUE	10		
WED	11	Publication of Odd Semester Exam Results	
THU	12		
FRI	13		
SAT	14		
SUN	15	Holiday	

அல்லவை தேய அறம்பெருகும் நல்லவை
நாடி இனிய சொலின்

December 2019			
Day	Date	Particulars	Remarks
MON	16		
TUE	17	Last Date for Re-valuation, Re-totaling, Obtaining Xerox copy of Answer Scripts	
WED	18		
THU	19		
FRI	20		
SAT	21		
SUN	22	Holiday	
MON	23		
TUE	24	Publication of Re-valuation Results	
WED	25	Holiday - Christmas	
THU	26		
FRI	27		
SAT	28		
SUN	29	Holiday	
MON	30		
TUE	31		
No. of Working days = 25			

"Self-education is, I firmly believe, the only kind of education there is."

- Isaac Asimov

EVEN SEMESTER

January 2020			
Day	Date	Particulars	Remarks
WED	1	Holiday - New Year	
THU	2		
FRI	3		
SAT	4		
SUN	5	Holiday	
MON	6	Issue of Mark Statement to the Students	
TUE	7		
WED	8		
THU	9		
FRI	10		
SAT	11		
SUN	12	Holiday	
MON	13		
TUE	14	Holiday - Bhogi	
WED	15	Holiday - Pongal	

சிதைவிடத்து ஒல்கார் உரவோர் புதையம்பிற்
பட்டுப்பா ழீன்றுங் களிற்

January 2020			
Day	Date	Particulars	Remarks
THU	16	Holiday - Thiruvalluvar Thinam	
FRI	17	Holiday - Uzhavar Thirunal	
SAT	18	Holiday	
SUN	19	Holiday	
MON	20	CIA - I	
TUE	21	CIA - I	
WED	22	CIA - I	
THU	23	CIA - I	
FRI	24	CIA - I	
SAT	25	CIA - I	
SUN	26	Holiday - Republic Day	
MON	27		
TUE	28		
WED	29		
THU	30		
FRI	31		
No. of Working days = 21			

“Wisdom is not a product of schooling but of the lifelong attempt to acquire it.”
- Albert Einstein

February 2020			
Day	Date	Particulars	
SAT	1		
SUN	2	Holiday	
MON	3		
TUE	4		
WED	5		
THU	6		
FRI	7		
SAT	8		
SUN	9	Holiday	
MON	10	Issue of Examinations Application Form to students	
TUE	11		
WED	12		
THU	13		
FRI	14		
SAT	15		

பொய்யாமை அன்ன புகழில்லை எய்யாமை
எல்லா அறமுந் தரும்

February 2020			
Day	Date	Particulars	Remarks
SUN	16	Holiday	
MON	17		
TUE	18		
WED	19		
THU	20	Last date for Payment of Examination fees to College Office without Fine	
FRI	21		
SAT	22		
SUN	23	Holiday	
MON	24		
TUE	25		
WED	26		
THU	27		
FRI	28		
SAT	29		
No. of Working days = 25			

"Formal education will make you a living; self-education will make you a fortune."
- Jim Rohn

EVEN SEMESTER

March 2020			
Day	Date	Particulars	Remarks
SUN	1	Holiday	
MON	2	CIA - II for UG & PG	
TUE	3	CIA - II for UG & PG Last date for Payment of Examination fees to College Office with Fine	
WED	4	CIA - II for UG & PG	
THU	5	CIA - II for UG & PG	
FRI	6	CIA - II for UG & PG	
SAT	7	CIA - II for UG & PG	
SUN	8	Holiday	
MON	9	Commencement End of Semester Practical Examinations	
TUE	10		
WED	11		
THU	12		
FRI	13		
SAT	14		
SUN	15	Holiday	

நவில்தொறும் நூல்நயம் போலும் பயில்தொறும்
பண்புடை யாளர் தொடர்பு

March 2020			
Day	Date	Particulars	Remarks
MON	16	Issue of End Semester Exam Time table	
TUE	17		
WED	18		
THU	19		
FRI	20		
SAT	21	End of End Semester Practical Examinations	
SUN	22	Holiday	
MON	23	Commencement of Continuous Assessment MCQ Online Exams) for II, III UG & II PG	
TUE	24		
WED	25	Holiday - Ugadi	
THU	26		
FRI	27		
SAT	28	End of Continuous Assessment MCQ Online Exams) for II,III UG & II PG	
SUN	29	Holiday	
MON	30	General Awareness Online Examinations (Model Exam) Last Working Day for students	
TUE	31		
No. of Working days = 25			

Don't stop chasing your dreams , because dreams do come true.

-Sachin Tendulkar

EVEN SEMESTER

April 2020			
Day	Date	Particulars	Remarks
WED	1		
THU	2		
FRI	3		
SAT	4	Issue of Hall Tickets for April 2020 Examinations	
SUN	5	Holiday	
MON	6	Holiday - Mahavir Jayanti	
TUE	7		
WED	8		
THU	9		
FRI	10		
SAT	11		
SUN	12	Holiday	
MON	13	Commencement of End Semester Theory Examinations - UG & PG	
TUE	14	Holiday - Tamil New Year	
WED	15		

உடையார்முன் இல்லார்போல் ஏக்கற்றும் கற்றார்
கடையரே கல்லா தவர்

April 2020			
Day	Date	Particulars	Remarks
THU	16		
FRI	17		
SAT	18		
SUN	19	Holiday	
MON	20		
TUE	21		
WED	22		
THU	23		
FRI	24		
SAT	25		
SUN	26	Holiday	
MON	27		
TUE	28		
WED	29		
THU	30		

"Spoon feeding in the long run teaches us nothing but the shape of the spoon."

- E.M. Forster

May 2020			
Day	Date	Particulars	Remarks
FRI	1	Holiday - Workers Day	
SAT	2	End of End Semester Theory Examinations - UG & PG	
SUN	3	Holiday	
MON	4		
TUE	5		
WED	6		
THU	7		
FRI	8		
SAT	9		
SUN	10	Holiday	
MON	11		
TUE	12		
WED	13		
THU	14		
FRI	15		

ஆய்ந்தாய்ந்து கொள்ளாதான் கேண்மை கடைமுறை
தான்சாம் துயரம் தரும்

May 2020			
Day	Date	Particulars	Remarks
SAT	16		
SUN	17	Holiday	
MON	18		
TUE	19		
WED	20		
THU	21		
FRI	22		
SAT	23		
SUN	24	Holiday	
MON	25	Publication of April 2020 Examinations Results	
TUE	26		
WED	27		
THU	28		
FRI	29		
SAT	30	Last Date for Re-valuation, Re-totaling, Obtaining Xerox copy of Answer Scripts	
SUN	31	Holiday	

“Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation.”
- Walter Cronkite

June 2020			
Day	Date	Particulars	Remarks
MON	1		
TUE	2		
WED	3		
THU	4		
FRI	5		
SAT	6	Publication of Re-valuation Results	
SUN	7	Holiday	
MON	8		
TUE	9		
WED	10	Last date for Payment of Supplementary Examinations Fee for Final year students	
THU	11		
FRI	12		
SAT	13		
SUN	14	Holiday	
MON	15	Issue of Mark Statement to the Students	

கற்க கசடறக் கற்பவை கற்றபின்
நிற்க அதற்குத் தக

June 2020			
Day	Date	Particulars	Remarks
TUE	16		
WED	17		
THU	18		
FRI	19		
SAT	20	Supplementary Examinations for Final year students	
SUN	21	Holiday	
MON	22		
TUE	23		
WED	24		
THU	25		
FRI	26		
SAT	27	Publication of Supplementary Examinations Results	
SUN	28	Holiday	
MON	29		
TUE	30		

“Educating the mind without educating the heart is no education at all.”

- Aristotle

TIME TABLE

ODD SEMESTER

Hour Day	1 08.45 - 09.35	2 09.35 - 10.25	INTERVAL 10.25 - 10.40	3 10.40 - 11.30	4 11.30 - 12.20	LUNCH BREAK 12.20 - 01.20	5 01.20 - 02.10	6 02.10 - 03.00
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								

EVEN SEMESTER

Hour Day	1 08.45 - 09.35	2 09.35 - 10.25	INTERVAL 10.25 - 10.40	3 10.40 - 11.30	4 11.30 - 12.20	LUNCH BREAK 12.20 - 01.20	5 01.20 - 02.10	6 02.10 - 03.00
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								

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